

Submit a Position Code Request

Complete the following forms:

- [Adjunct instructors\(instructional\), part-time staff employees \(non-instructional\) and work-study employees \(Financial Aid Office\)](#)
- [Non-employees, unpaid, internship, and volunteer employees](#) - Authorizes Human Resources to submit a required background check and give the employee access to Durham Tech's Information Technology Services, ID badge, and parking pass.

For questions, comments, or suggestions please submit them to Human Resources at humanresources@durhamtech.edu.