



YOUR GUIDE TO SAFETY ON CAMPUS

**2009-2010 Compliance Information
DTCC Campus Police and Public Safety
September 2008
919-536-7255
www.durhamtech.edu**

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This document is designed to provide essential information concerning safety and security on DTCC campuses. A significant amount of information is included that may assist you in protecting yourself and others should an emergency occur.

Crime can occur anywhere and DTCC's campuses are no exception. You are encouraged to read this document and utilize the safety and security information.

Please feel free to contact Sarah Minnis, Director of Campus Police and Public Safety, or me if you have any questions or comments concerning the contents of this document or if you have suggestions, comments, or concerns regarding Campus Police and Public Safety. Campus Police and Public Safety personnel are available to assist you and to provide a safe and secure environment during your time on DTCC campuses.

Welcome

Welcome to Durham Technical Community College — the community college of the City of Medicine, the Research Triangle Park, and Orange County.

For nearly 50 years, Durham Tech has provided high-quality, affordable, and convenient technical and career education, served as the springboard to a bachelor's degree, enabled tens of thousands of Durham and Orange County residents to enjoy continuing education offerings, and given many thousands more a second chance at success through adult literacy programs.

Today over 25,000 individuals enroll each year at Durham Tech.

Some pursue further education at prestigious local universities while others learn to read to their grandchildren. Some develop technical skills in high demand in today's workplace while others learn the "ins and outs" of starting a small business. Each comes with a different reason, but all understand the critical role education plays in building a better and more productive life. And upon entering Durham Tech, each of those 25,000 people are served by faculty and staff committed to helping identify their needs, providing superb instruction, and offering outstanding support in a friendly and welcoming environment.

The quality of our educational programs can be measured in many ways. Over 98 percent of the students who persist to graduation from one of our 95-plus credit certificate, diploma, or degree program options report satisfaction with our instruction and services. Over 99 percent of our graduates report getting or keeping jobs after



William G. Ingram, Ed.D.,
M.S.
President

leaving the college. Over 99 percent of the companies that use Durham Tech to provide training for new employees are satisfied with that training. Over 80 percent of the graduates who sit for licensing examinations pass on their first try. Eighty percent of our basic skills students demonstrate steady progress toward their literacy goals. Durham Tech's graduates who transfer to institutions in the UNC System do as well or better than native students their junior years. And Durham Tech sends more students to UNC-Chapel Hill and North Carolina Central University than any other community college in the state. To find out more about our performance in these and other areas of critical success, go to <http://www.durhamtech.edu/html/aboutdt/collegeperf.htm>. We are proud of our performance as indicated on this "report card" for all of North Carolina's community colleges.

We are also proud of our many partnerships with other educational institutions in our community. The Middle College High School at Durham Tech provides a way for high school juniors and seniors from the three public school systems in our service area to excel academically in a challenging and yet supportive environment while getting a jump on college through dual-enrollment opportunities. Bi-lateral agreements in everything from Accounting and Business Administration to Criminal Justice and Teacher Associate allow students to obtain a two-year associate in applied science degree and be on their way to a bachelor's degree from dozens of area universities. And the college's C-STEP partnership provides a way for economically disadvantaged students to graduate from Durham Tech and transfer seamlessly to UNC-Chapel Hill.

Today we serve a growing and dynamic region with our Main Campus off Briggs Avenue of the Durham Expressway in southeast Durham, the Northern Durham Center on Snowhill Road, the Orange County Skills Development Center on West Franklin Street in Chapel Hill, and the new Orange County Campus located at the intersection of I-40 and old highway 86. The state-of-the-art Orange County Campus facility includes over 20 classrooms and labs in a location that is minutes away from every household in Orange County.

As the fourth President of Durham Technical Community College, I invite you to explore our web site. You will learn about one of the best community colleges in the state and in the nation — a college dedicated to enhancing student learning and fostering community growth and development. Welcome to Durham Tech!

A handwritten signature in black ink, appearing to be the initials 'M J' followed by a long horizontal stroke.

Durham Tech's Purpose

As a comprehensive community college serving Durham and Orange counties, Durham Tech follows an open-door with guided placement admissions policy to provide adults

an opportunity to better themselves through education and training. Offerings include technical and occupational programs leading to a degree, diploma, or certificate; the first two years of a four-year degree; general education for personal growth and development; a wide variety of corporate and continuing education courses for workforce preparation and broadening personal horizons; and adult basic skills instruction that includes GED preparation, the Adult High School diploma, and English as a Second Language classes.

Durham Tech's Mission

Durham Technical Community College's mission is to enrich students' lives and the broader community through teaching, learning, and service.

Keeping the College Safe and Secure

Durham Technical Community College is concerned about the safety, welfare, and protection of all students, faculty, staff, visitors, and college property. The college is committed to providing a safe and secure environment to everyone. The information contained in this document is prepared to increase awareness of the current programs that exist to assist in protecting the safety and well-being of all individuals. A college community, like any other community, experiences accidents, crimes, and injuries. No wall exists to protect the college from dangers that exist in the surrounding community. Unfortunately, absolute safety cannot be guaranteed to anyone. Therefore, students, staff, and visitors are also responsible for taking measures to protect themselves and their possessions. DTCC has been fortunate in experiencing few crimes, but such incidents could occur. All crime is serious. This document is provided as a part of DTCC's commitment to safety and security and is in compliance with federal law, specifically The Clery Act.

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act

In November 1990, the Crime Awareness and Campus Security Act (Title II, Public Law 101-542) was signed into law. This law requires colleges and universities to produce and make available certain policy statements and statistics about campus crime. In November 1999, this Act was renamed The Jeanne Clery Disclosure of Campus Crime Statistics Act or simply, The Clery Act.

It is the policy of Durham Technical Community College to publish by October 1 of each academic year an annual security report that informs current students and employees of its safety and security policies, procedures, and practices. This annual report will also disclose statistics from the previous three years concerning reported crimes that occurred on campus, in certain off-campus buildings or property either owned or controlled by the college and owned or controlled by student organizations recognized by the college, and on public property within or immediately adjacent to and accessible from the campus.

The DTCC Campus Police and Public Safety Department is responsible for preparing and distributing this report. Department staff work with other Durham Tech departments,

such as student support services staff, as well as local law enforcement agencies, to compile the information.

Members of the DTCC community are encouraged to use this report as a guide for safe practices on and off campus. It is available on the web at <http://www.durhamtech.edu>. Each member of the college community receives notification that describes the report and provides its web address. Anyone wishing to obtain a paper copy of the report can contact the Durham Technical Community College Campus Police and Public Safety Department at 1637 Lawson Street, Durham, NC 27703, or call 919-536-7255.

The Clery Act report is found in its entirety at the following:

<http://www.ope.ed.gov/security/search.asp>

Overview of DTCC Campus Police and Public Safety

The Campus Police and Public Safety office operates 24 hours a day, 365 days a year. The primary Campus Police and Public Safety office is located on the Main Campus in the White Building Annex. Secondary security offices are located at the Northern Durham Center and the Orange County Campus.

Enforcement authority

Campus police officers are commissioned as law enforcement officers by the North Carolina Department of Justice, Criminal Justice Standards Division. Officers must meet minimum certification standards for police officers in the State of North Carolina. Officers have the power of arrest and are sworn to enforce statutes of North Carolina. Campus police officers are armed and must qualify annually to carry a firearm. Additionally, every law enforcement officer certified by the Criminal Justice Education and Training Standards Commission must receive at least 24 hours of in-service training annually. The training areas included in this requirement are outlined by the Criminal Justice Education and Training Standards Commission. Results are reported to the North Carolina Department of Justice, Criminal Justice Education and Training Standards Commission.

The territorial jurisdiction of the department includes all property owned or leased by the college and that portion of any public road or highway passing through such property and immediately adjoining it, wherever located within the State of North Carolina.

DTCC Campus Police and Public Safety officers respond to college emergency calls and requests for assistance. DTCC police officers are responsible for a full range of public safety services, including investigation and reporting of all crimes committed on campus, responding to medical and fire emergencies, and enforcing state and local laws regarding the use of controlled substances, alcohol and weapons, as well as college policies. A daily crime log is kept in the Campus Police and Public Safety office at the Main Campus for review by the general public.

The DTCC Campus Police and Public Safety office also provides additional services to the college community including, but not limited to, the following: personal assistance,

assistance with vehicle jump starts, and escorts upon request for individuals going between locations or to their vehicles.

The Campus Police and Public Safety office recognizes it is vital to maintain a close working relationship with all local police, state agencies, and other emergency response agencies, specifically those with joint or mutual jurisdiction considerations and responsibilities.

Campus Security Authorities

Campus security authorities include any official of Durham Technical Community College who has a significant responsibility for campus security and for certain student and campus activities. More specifically, they include the following:

- The Durham Technical Community College Campus Police and Public Safety Department;
- Any individuals not employed by Durham Technical Community College Campus Police and Public Safety Department but having responsibility for monitoring entrance into institutional property (e.g., security officers employed for special events on institutional property);
- Personnel responsible for: counseling and student development; academic and personal counseling; and disability services.

Incident Reporting and Response

Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety-related incidents to the Campus Police and Public Safety office in a timely manner. Reports can be made as follows:

- To report a crime or an emergency at the DTCC Main Campus, call Campus Police and Public Safety at extension 5555 or, from outside the college phone system, call 919-536-7255, extension 5555.
- To report a crime or an emergency at the DTCC Northern Durham Center (NDC), call Campus Police and Public Safety at extension 5555 or, from outside the college phone system, call 919-536-7255, extension 5502.
- To report a crime or an emergency at the DTCC Orange County Campus, call Campus Police and Public Safety at extension 5555 or from outside the college phone system, call 919-536-7255 or 919-732-4185.
- To report a non-emergency security or public safety-related matter or to request non-emergency assistance, call Campus Police and Public Safety at extension 5500 or, from outside the college phone system, call 919-536-7255.

Campus Police and Public Safety dispatchers are available to answer your calls. In response to a call, the Campus Police dispatcher will take the required action, dispatching an officer or asking the victim to report to the DTCC Campus Police and Public Safety office to file an incident report.

The Director of Campus Police and Public Safety office reviews all incident reports and, when appropriate, forwards reports to the Vice President for Student Learning, Development, and Support for potential action. The DTCC Campus Police and Public Safety office investigates a report when it is deemed appropriate. Additional information obtained via the investigation will also be forwarded to the Vice President for Student Learning, Development, and Support. If assistance is required from additional local law enforcement, the DTCC Campus Police and Public Safety office will contact the appropriate unit.

If a sexual assault or rape should occur, staff on the scene, including security officers, will offer the victim a wide variety of services. DTCC is a partner with the local Sexual Assault Response Team (SART) and has trained members who are available to assist a victim.

The college does not have off-campus student organizations. On-campus student organizations and/or classes that engage in off-campus activities should report crime incidents to the local law enforcement agency where the incident occurred and to the DTCC Campus Police and Public Safety office.

Employees participating in college-sponsored off-campus activities should report crime incidents to the local law enforcement agency where the incident occurred and to the DTCC Campus Police and Public Safety office.

This publication contains information about on-campus and off-campus resources. The information is made available to provide the DTCC community with specific information about the resources that are available in the event that they become the victim of a crime. The information about resources is not provided to infer that those resources are "reporting entities" for DTCC. Crimes should be reported to the DTCC Campus Police and Public Safety office to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, when appropriate. For example, a crime that was reported only to the local Durham Crisis Response Center would not be included in the DTCC crime statistics.

Confidential Reporting Procedures

If you are the victim of a crime at DTCC or while participating in a college-sponsored off-campus activity and do not want to pursue action through the college or the criminal justice system, you may still want to consider making a confidential report. With your permission, the Director of Campus Police and Public Safety or one of the DTCC police officers can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With

such information, the college can keep an accurate record of the number of incidents involving students, faculty, staff, and visitors; determine where there is a pattern of crime with regard to a particular location, method, or assailant; and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the college's annual crime statistics.

Reports of crimes may also be made anonymously to Durham Crimestoppers by calling 919-683-1200. Crimestoppers will keep the caller's identity confidential and will refer crimes that occur on campus to DTCC Campus Police and Public Safety. All reports are investigated and the perpetrators are either prosecuted, referred to the Vice President for Student Learning, Development, and Support for discipline under the Student Code of Conduct, or both. Campus police officers prepare cases and testify in court or disciplinary hearings as necessary.

Timely Warning or Campus Alerts

DTCC makes timely warnings or campus alerts to the college community in the event any situation arises that is considered to be an ongoing or continuing threat to students, faculty, staff, and visitors. Warnings may be disseminated through the college email system; by flyers or posters; and by notices posted on the college web site at the following address <http://www.durhamtech.edu/>.

Campus Alerts are issued to notify the college community of imminent or ongoing threat to safety, security or health. They will result in an alert notification that is disseminated with the goal of notifying as many people as possible, as rapidly as possible. Examples of these include, but are not limited to, active shooter, tornado, and dangerous chemical release. Alerts may include any or all of the following:

- Mass e-mail
- CodeRED Emergency Notification
- Web - <http://www.durhamtech.edu/emergency.htm>
- Vehicle and other portable Public Announcement devices
- Local media

The Durham Tech Community should be prepared to take self-protection measures appropriate to the emergency, such as, but not limited to, shelter in place or evacuation, depending upon the circumstances or incident.

See <http://www.durhamtech.edu/emergency.htm> for further information and to sign up for the CodeRED emergency notification system..

If you should have questions or concerns related to any of the posted warnings or alerts, please contact the Director of Campus Police and Public Safety at 919-536-7255 or by email at minniss@durhamtech.edu.

Daily Crime Log

A daily crime log is available for review during normal business hours at the DTCC Main Campus in the Campus Police and Public Safety office, Mondays through Fridays, excluding holidays. The information in the daily crime log includes the nature, date, time, general location, and disposition of each crime. Information may be withheld if release of the information may jeopardize an ongoing investigation.

Access to Campus Facilities

Most college facilities are open to the public during the day and evening hours when classes are in session. During times that the college is officially closed, college buildings are locked. Faculty and staff may be admitted to campus facilities after signing in at the Campus Police and Public Safety office. Faculty and staff must present a valid college identification card. When buildings are locked, students are admitted only when accompanied by a faculty or staff member.

Maintenance of Campus Facilities

Facilities and landscaping are maintained in a manner that minimizes hazardous conditions. The DTCC Campus Police and Public Safety officers regularly patrol the campuses and report malfunctioning lights and other unsafe physical conditions to the college's Facility Services Department for correction and/or repair. Other members of the college community are encouraged to report equipment problems or safety hazards to the Campus Police and Public Safety office or to the Facility Services Department at 919-686-3614.

Fire Evacuation Procedures

The fire alarms alert you to a potential hazard. Please heed their warning. Use the nearest fire exit to leave the building immediately. Evacuation signage is posted in each campus building. Familiarize yourself with the evacuation routes and exits in your building. The City Fire Marshall can levy a penalty for those failing to evacuate the building promptly, but a more positive reason for compliance is your own safety!

Drug and Alcohol Policy

Problems with substance abuse are extremely complex. Substance abuse on campus can impact the safety and well being of faculty, staff, and students. Therefore, it is the policy of Durham Technical Community College that the unlawful manufacture, distribution, dispensation, possession, or use of alcohol or a controlled substance is prohibited on college premises and is prohibited as part of college-sponsored activities. Any student violating this policy will be subject to disciplinary action. The specifics of this policy are outlined as follows:

1. Any student who possesses, uses, sells, manufactures, gives, or in any way transfers a controlled substance or alcoholic beverage to another person on college premises or as part of any college-sponsored activity will be subject to disciplinary action up to and including expulsion and referral for prosecution.
2. The term "controlled substance" means any drug listed in 21 CFR Part 1308 and other federal regulations as well as those listed in Article V, Chapter 90, of the

North Carolina General Statutes. Generally, these are drugs which have a high potential for abuse. They include but are not limited to the following: cocaine, heroin, marijuana, PCP, and “crack.” They also include any “legal” drugs that have not been prescribed specifically by a licensed physician.

3. If any student is convicted of violating any criminal drug or alcoholic beverage control statute while on college premises, in the workplace, or as part of any college-sponsored activity, he or she will be subject to disciplinary action up to and including expulsion. Alternatively, the college may require the student to successfully finish a drug abuse program sponsored by an approved private or governmental institution as a precondition of continued enrollment at the college.
4. Each student is required to inform the college, in writing, within five days after he or she is convicted for violation of any federal, state, or local criminal drug or alcoholic beverage control statute where such violation occurred while on college premises, or in the workplace, or as part of any college-sponsored activity. A conviction means a finding of guilt (including a plea of nolo contendere) or the imposition of a sentence by a judge or jury in any federal or state court.
5. Employees working under federal grants who are convicted of violating drug laws in the workplace, on college premises, or as part of any college-sponsored activity, shall be reported to the appropriate federal agency. The college’s Human Resources Department must notify the U.S. Government agency through which the grant was made within 10 days after receiving notice from the employee or otherwise receiving actual notice of a violation of a drug statute occurring in the workplace. The college shall take appropriate disciplinary action within 30 calendar days from receipt of notice. All employees must abide by this policy as a condition of further employment on any federal government grant.

Students employed under the College Work-Study Program are considered to be employees of the college if the work is performed for the college in which the student is enrolled. For work performed for a federal, state, or local public agency; a private nonprofit; or a private for-profit agency, students are considered to be employees of the college unless the agreement between the college and the other organization specifies that the organization is considered to be the employer.

Possible disciplinary action for students violating this policy may include probation, suspension, expulsion, denial of participation in college activities, denial of opportunity to represent the college, required completion of a drug or alcohol rehabilitation program, termination of College Work-Study employment, and/or referral for prosecution.

North Carolina State Law Regarding Alcohol

For complete information regarding North Carolina state laws governing alcohol, one should consult North Carolina General Statutes, Chapter 18B. Some highlights are excerpted below. Of particular note are the provisions of “§ 18B-302. Sale to or purchase by underage persons.”

It is illegal for anyone less than 21 years of age to:

- Possess or consume any alcoholic beverage (the prohibition of consumption of alcohol became a provision of North Carolina law on 8/21/06)

Penalty - It is considered a misdemeanor, which will become a matter of public record as a criminal conviction and subject one to court costs and/or fines and/or community service.

- Purchase or attempt to purchase any alcoholic beverage

Penalty - If convicted, this offense is a misdemeanor resulting in court costs and/or a fine and/or community service and the Department of Motor Vehicles (DMV) will revoke the defendant's driver's license for one year.

- Use or attempt to use, in order to obtain alcoholic beverages when not of lawful age, a fraudulent or altered driver's license; or a fraudulent or altered identification document other than a driver's license; or a driver's license issued to another person; or an identification document other than a driver's license issued to another person

Penalty - If convicted, this offense is a misdemeanor resulting in court costs and/or a fine and the DMV will revoke the defendant's driver's license for one year.

- Permit (aid or abet) the use of one's driver's license or any other identification-document of any kind by any person under 21 to purchase or attempt to purchase or possess alcohol

Penalty - If convicted, this offense is a misdemeanor resulting in court costs and/or a fine and the DMV will revoke the defendant's driver's license for one year.

It is illegal for anyone regardless of age to:

- Aid and abet an underage person in the sale, purchase, and/or possession of alcohol (including giving alcohol)

Penalty – If convicted, this offense is a misdemeanor punishable by a fine of up to \$500 or imprisonment for not more than six months or both; and if the defendant is underage, upon conviction, the DMV will revoke the defendant's driver's license for one year.

Definitions

Alcoholic Beverage — Any beverage containing at least one-half of one percent (0.5%) alcohol by volume, including beer, wine, liquor, and mixed beverages.

Malt Beverage — Beverage containing at least one-half of one percent (0.5%) and not more than six percent (6%) alcohol by volume.

Sale of Alcohol — Any transfer, trade, exchange, or barter, in any manner or by any means for consideration of alcohol (e.g., cover charges, mug/t-shirt sales, etc.).

Spirituosous Liquor or Liquor — Distilled spirits or other alcohol and mixtures of cordials and premixed cocktails in closed containers for beverage use regardless of their dilution.

Unfortified Wine — Wine with an alcohol content of not more than 17 percent.

Use of Alcoholic Beverages — Possession, consumption, distribution, purchase, sale, or transfer of alcoholic beverages.

Drugs and Drug Paraphernalia

North Carolina state law prohibits the manufacture, sale, delivery, possession, or use of a controlled substance without legal authorization. A controlled substance includes any drug, substance, or immediate precursor covered under the North Carolina Controlled Substances Act, including but not limited to opiates, barbiturates, amphetamines, marijuana, and hallucinogens. The possession of drug paraphernalia is also prohibited under North Carolina state law and university policy. Drug paraphernalia includes all equipment, products, and material of any kind that are used to facilitate, or intended or designed to facilitate, violations of the North Carolina Controlled Substances Act. Alleged violations of this policy may result in criminal charges and will also be adjudicated through the college's disciplinary procedure.

Resources

- Advising, Counseling, and Student Development - 919-536-7207, extension 1400 or email counseling@durhamtech.edu.
- Employee Assistance Program - 1-800-435-1986

Laws on Weapons

It is against the laws of the State of North Carolina for weapons to be on any property owned, leased, or occupied by Durham Technical Community College. This applies even to weapons that are concealed or not concealed. This includes knives, handguns, rifles, bb guns, air rifles, bows, swords, etc., but not necessarily limited to these items. If you have any questions relating to weapons on campus, contact the Director of Campus Police and Public Safety at 919-536-7255, extension 5504. It is our desire to provide a safe environment for our faculty, staff, students and visitors.

Sexual Assault Policy

Sexual assaults, including date or acquaintance rape, are a serious concern to the college and will not be tolerated. Victims of sexual assaults should get to a safe place, and then seek medical treatment as soon as possible (preferably within 72 hours). Victims should notify the Campus Police and Public Safety at 536-7255, extension 5555, or contact any of the "campus security authorities" for help. Campus security authorities will assist the victim in notifying Campus Police. If the assault occurred off campus, Campus Police will help the victim file a report with the appropriate law enforcement agency. The filing of a report does not obligate the victim to pursue charges, but does make filing of charges easier at a later date.

To aid the police investigation, victims of sexual assault should take these steps to help preserve evidence:

- Try to preserve all physical evidence:
- Do not shower or bathe before the medical exam.
- Do not change your clothes; but if you do, save all your clothing and give them to the police.
- Do not disturb or alter the crime scene.
- Document any injury you suffered, either by photograph or by showing it to someone you trust.

Options available to sexual assault victims are resolution through the college and/or the judicial system (criminal and/or civil). Durham Technical Community College will assist in pursuing option(s) elected by the victim. The college and the courts are independent systems; charges may be filed in either or both systems.

Counseling services for sexual assault victims are available both on and off campus. Advising, Counseling and Student Development personnel (located in the Phail Wynn, Jr. Student Services Center) provide counseling to students and can provide referrals to off-campus resources. Additionally, instructional personnel will make every reasonable effort to assist victims of sexual assault by providing options for changing academic conditions whenever possible.

The college responds to all violations of the Student Code of Conduct, including all sex offenses, forcible or non-forcible. Both the accuser and the accused are entitled to the same opportunities to have others present during the proceedings, and both parties of any sex offense hearing shall be informed of the outcome of any campus disciplinary proceedings brought alleging a sex offense.

Violations of the Student Code of Conduct may result in immediate sanctions, including probation or suspension from the college by the president, upon recommendation by a college vice president, or expulsion from the college by the president, upon

recommendation by a college vice president. Additionally, the college may defer imposition of sanctions pending the outcome of an investigation. Students who wish to appeal any sanction should consult the Student Grievance Procedure as outlined in the Student Code of Conduct.

If an assault victim does not wish to pursue action with the college or the judicial system, the victim may make an anonymous report. With the victim's permission, the college can file a report on the details of the incident without revealing the victim's identity. This type of anonymous report helps to ensure the future safety of the victim and others. With such information, the college can keep accurate records about the number of incidents involving students, determine where there is a pattern of assaults with regard to a particular location, method, or assailant, and alert the campus community to potential danger.

Resources for Victims of Sexual Assault

Emergency 911

DTCC Campus Police at 919-536-7255, extension 5555

DTCC Emergency, extension 5555

DTCC Advising, Counseling and Student Development at 919-536-7204, extension. 1400

Durham Crisis Response Center at 919-403-9425

24 hrs. crisis help line at 919-403-6562

Durham City Police Department at 911

NC Victim's Compensation Services at 1-800-826-6200

Rape Victim Assistance Program at 1-800-826-6200

SAVAN (Statewide Automated Victim Assistance & Notification) at 1-877-627-2826

RAINN (Rape, Abuse, & Incest National Network) at 1-800-656-HOPE (4673),

www.rainn.org

Because of the traumatic nature of sexual assault, victims are encouraged to seek immediate counseling. The Durham Crisis Response Center (DCRC) provides counseling and group services free of charge.

More information about prevention, intervention, and education programs specifically addressing sexual assault as well as legislation relating to sexual assault on college campuses may be found at Security on Campus / Campus Security and Crime Victim Resources, www.securityoncampus.org.

North Carolina Sex Offender and Public Protection Registry

The North Carolina Sex Offender and Public Protection Registry was established in January 1996 with the General Assembly's enactment of Article 27A of Chapter 14 of the North Carolina General Statutes (NCGS 14-208.5). This law requires persons living in North Carolina, non-resident students, and non-resident workers who are residents or who relocate to North Carolina and who have a reportable conviction to maintain registration with the sheriff of the county where they reside. The law also requires non-

resident students and workers to maintain registration with the sheriff in the county where they attend school or work. The Registry is accessible at the following web address: <http://ncfindoffender.com/>.

Information about offenders residing in the college's immediate service areas of Durham and Orange counties may be obtained through search options available on this web site. A written request for a paper copy of the countywide Registry may also be made to the Durham County Sheriff's Office or Orange County Sheriff's Office.

Crime Victim Rights

On July 1, 1999, the Crime Victims Rights law took effect, establishing specific responsibilities for many different criminal justice agencies in regards to the notification of victims of certain crimes. The law was passed in an effort to educate victims and keep them informed of court proceedings; victim restitution; information of the crime itself and how the criminal justice system works; conviction or final disposition and sentencing; notification of escape, release, or proposed parole proceedings; and many other rights.

For certain crimes, the DTCC Campus Police and Public Safety office is required to provide the victim with information concerning the availability of medical services, crime victims' compensation fund, the address and telephone number of the district attorney's office, name and telephone number of the investigating law enforcement agency officer whom the victim may contact, information about an accused's opportunity for pre-trial release, and the name and telephone number of the investigating law enforcement officer whom the victim may contact to find out whether the accused has been released from custody. There are also notification requirements placed upon the District Attorney's office, correctional facilities, Attorney General's office, as well as Probation and Parole.

Crimes covered under this law include many serious felonies such as murder, voluntary manslaughter, assault with a deadly weapon, rape, and armed robbery.

The following are web sites to the NC General Statutes that relate to the rights, treatment, and compensation of crime victims.

Crime Victim's Rights Act:

http://www.ncga.state.nc.us/EnactedLegislation/Statutes/HTML/BySection/Chapter_15A/GS_15A-830.html

Fair Treatment for Certain Victims and Witnesses:

http://www.ncga.state.nc.us/EnactedLegislation/Statutes/HTML/BySection/Chapter_15A/GS_15A-824.html

Victims Compensation Act:

http://www.ncga.state.nc.us/enactedlegislation/statutes/html/bychapter/chapter_15b.html

NC Bar Association-Crime Survivor's Booklet:

http://younglawyersdivision.ncbar.org/LegalResources/Publications/Downloads_GetFile.aspx?id=3928

Crime Prevention Programs

The DTCC Campus Police and Public Safety Department promotes prompt reporting of all crimes to all appropriate law enforcement agencies. Several policies and programs are used to encourage and promote safety.

Campus security procedures are discussed during new student and employee orientations (which are open to all members of the college community) and provided at the beginning of each semester.

Campus Police and Security Officers participate in open forums to address students and explain college security measures and procedures.

DTCC Campus Police and Public Safety personnel conduct crime prevention presentations as appropriate and when requested by various community groups, including students and employees of the college. Programs and information offered include general crime prevention tips; statistics on crime at DTCC; programs and discussions on topics such as alcohol abuse, gangs, domestic violence, self awareness/self defense, fire safety, and theft prevention. Participants are encouraged to be responsible for their own security and the security for others on campus.

Crime prevention brochures that include requests to immediately report all crimes or suspicious activity to the Campus Police and Public Safety are regularly distributed during programs.

DTCC Campus Police Officers perform security audits and surveys for employees, students, or departments upon request. Recommendations for crime prevention steps or actions, access and surveillance systems, and alarm needs are provided.

Crime Prevention and Personal Safety Tips

Learn and follow all the Durham Technical Community College safety and security procedures. They have been created out of concern for your welfare and in consideration for everyone's rights in the campus community.

When walking or jogging . . .

- Go with someone.
- Stay away from isolated areas.
- Try to stay near streetlights.
- Dress sensibly. Tight pants, clogs, or high heel shoes make movement difficult.
- Carry a whistle or noise maker. Do not be afraid to scream if you need help.
- Be aware of your surroundings.

If you think you are being followed . . .

- Cross the street or change directions.
- Keep looking back so the person will know you cannot be surprised.
- Go to a brightly lit area. Enter a store, house, or any populated building.
- Remember as much as possible about the person so you can describe him/her.

If you are held up . . .

- Do not resist. No amount of money is worth the risk of your life.
- Notify Campus Police or Durham City Police immediately.
- Try to give a specific description of the person: height, weight, approximate age, hair color and length, clothing jewelry, scars, etc.

Where you live . . .

- • Keep all doors locked, day and night. This is the single best deterrent to a would-be thief.

- Do not let strangers in. If someone needs assistance, offer to make a call for them. Don't let them in to use your telephone.
- Do not leave a door unlocked to anticipate a friend's arrival.
- Keep all windows locked or install hardware that prevents them from being opened far enough to allow entry from the outside.

To protect your property . . .

- Lock your door every time you leave.
- Record the serial numbers of your valuables
- Engrave expensive equipment and valuables with your license number.
- Do not store your purse or wallet in an unlocked desk drawer.
- Do not leave your belongings unattended in the library, student lounge, classroom, lobby, or any public area. Many thefts occur while the owner is in the general area but has left for just a minute to visit a restroom or another room or to talk to a friend across the room.
- Do not leave laptop computers unattended.

In your car . . .

- Always lock your car and take the keys.
- Consider installing anti-theft or alarm devices on your vehicle.
- Lock valuables in the trunk or out of sight.
- Park in a brightly lit area.
- If you have a phone, call the police or raise the hood and stay in your car if it breaks down. If people stop to assist, ask them to call the police.

To protect your keys . . .

- Do not loan your keys to anyone. Someone else's carelessness may lead to your key loss.
- If college keys or your access card is stolen or lost, notify Campus Police and Public Safety immediately.

When you park . . .

- Close and lock windows and doors.
- When returning to your car, have the keys ready in hand and check the interior before entering.

When working late in campus buildings . . .

- Avoid working or studying alone at night in a building. Notify Campus Police and Public Safety whenever you must work in a building during hours it is closed.
- Keep the work area door locked.
- Do not take shortcuts when walking alone at night. Use the "buddy system." Call Campus Police and Public Safety for escorts during hours of darkness.
- Note locations of the nearest telephone and fire extinguisher in case of an emergency.
- Be aware of your personal surroundings and report suspicious people to Campus Police and Public Safety immediately.
- Do not leave personal items unattended.

Off-Campus Crime

Durham Technical Community College does not have any campus housing or off-campus student organization facilities. Durham Tech does have a variety of non-campus facilities located away from the Main Campus.

Campus Police and Public Safety personnel handle criminal matters at all college-owned facilities located within a reasonable distance from the Main Campus. Situations occurring at properties that are more distant from the Main Campus are handled either entirely by the local law enforcement agency with jurisdiction (i.e. Durham City Police or Durham County Sheriff's Department) or handled by such agencies in conjunction with Durham Tech's Campus Police and Public Safety office.

If one of the local law enforcement agencies responds or is contacted about criminal activity occurring off-campus involving DTCC students, they may notify the DTCC Campus Police and Public Safety office. However, there are no official agency policies requiring such notification. Students in these cases may be subject to arrest by the local agencies and subject to college judicial proceedings through the Student Learning, Development, and Support Division.

Durham Tech's Campus Police and Public Safety office monitors off-campus criminal activity that may affect the college community so that the college may provide timely warnings and advisories. The Campus Police and Public Safety office disseminates this information disseminated via campus media, email, and posted bulletins. Although the Campus Police and Public Safety office does not routinely record statistics on crimes that occur outside its legal jurisdiction, it does collect and publish statistics for select crimes occurring on public streets immediately adjacent to college property.

In general, prospective students, employees, and visitors to Durham Technical Community College should know that as with any campus, there is crime both on campus and off campus and that it is important to take reasonable precautions at all times. The DTCC Campus Police and Public Safety office can assist any member of the Durham Tech community in determining an appropriate point of contact for police matters falling outside of the college department's jurisdiction. Contact the Campus Police and Public Safety office at 919-536-7255, extension 5500 for assistance.

For additional local, off-campus information, you may contact the Durham City Police Department at <http://www.durhampolice.com> and the Durham County Sheriff's Office at <http://www.co.durham.nc.us/departments/shrf/>.

Crime Statistics

Definition of Terms

Sex Offenses Definitions: As per the National Incident-Based Reporting System Edition of the Uniform Crime Reporting Program

Sex Offenses - Forcible: Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is

incapable of giving consent.

A. Forcible Rape

The carnal knowledge of a person, forcibly and/or against the person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).

B. Forcible Sodomy

Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

C. Sexual Assault with an Object

The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

D. Forcible Fondling

The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

Sex Offenses - Non-Forcible: Unlawful, non-forcible sexual intercourse.

A. Incest

Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

B. Statutory Rape

Non-forcible sexual intercourse with a person who is under the statutory age of consent.

Crime Definitions from the Uniform Crime Reporting Handbook

Aggravated Assault: an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.

Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling, house, public building, motor vehicle or aircraft, personal property, etc.

Burglary: The unlawful entry of a structure to commit a felony or a theft. For reporting

purposes, this definition includes: unlawful entry with intent to commit a larceny or a felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle. (Includes all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned, including joy riding).

Murder and Non-Negligent Manslaughter: The willful (non-negligent) killing of one human being by another.

Manslaughter by Negligence: The killing of another person through gross negligence.

Robbery: The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force, violence, and/or causing the victim fear.

Weapon Law Violations: The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; all attempts to commit any of the aforementioned.

Drug Abuse Violations: Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (demerol, methadones); and dangerous non-narcotic drugs (barbiturates, benzedrine).

Liquor Law Violations: The violation of laws or ordinance prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; all attempts to commit any of the aforementioned.

Location Definitions from the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act

On-Campus: (1) Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of or in a manner related to the institution's educational purposes, including residence halls; and (2) Any building or property that is within or reasonably contiguous to the area identified in paragraph (1), that is owned by the institution but controlled by another person, is frequently used by students and supports institutional purposes (such as a food or retail vendor).

Durham Technical Community College has no residence halls or housing facilities.

Non-Campus Building Or Property: (1) Any building or property owned or controlled by a student organization that is officially recognized by the institution; or (2) Any building or

property owned or controlled by an institution that is used in direct support of or in relation to the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

Durham Technical Community College has no off-campus housing or student organization facilities.

Public Property: All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus or immediately adjacent to and accessible from the campus.

The Durham Tech crime statistics do not include crimes that occur in privately owned homes or businesses on or adjacent to Durham Tech's campus, buildings, or property.

Crime Statistic Tables

The included tables reflect crime statistics mandated by the "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act" that have been compiled by the Durham Technical Community College Campus Police and Public Safety office. These tables include all reports made to DTCC Campus Police and Public Safety as well as officials of the college who have significant responsibility for student and campus activities. The Public Property portion of the tables reflect those statistics that the Durham Police Department and Hillsborough Police Department provided.

Main Campus: The Main Campus located at 1637 Lawson Street, Durham, NC

Northern Durham Center: The Northern Durham Center located at 2401 Snow Hill Road, Durham, NC

Orange County Campus: The Orange County Campus located at 525 College Park Drive, Hillsborough, NC

Non-Campus Buildings Or Property: Includes the Corporate Educations and Small Business Center at SouthBank Building, 400 W. Main Street, 3rd floor, Durham, NC; and Orange County Skills Development Center, 503 West Franklin Street, Chapel Hill, NC.

Public Property: Includes public streets passing through the campus; public property and streets immediately adjacent to and accessible from the campus as reported to Durham Tech Campus Police and Public Safety, Durham Police Department and Hillsborough Police Department.

**DURHAM TECHNICAL COMMUNITY COLLEGE POLICE DEPARTMENT
STATISTICS MANDATED BY THE JEANNE CLERY ACT**

NOTE: ALL NUMBERS LISTED INCLUDE ATTEMPTED AS WELL AS COMPLETED CRIMES

OFFENSE	Main Campus			Northern Durham Center			Orange County Campus			Non-Campus			Public Property			Total		
	2006	2007	2008	2006	2007	2008	2006	2007	2008	2006	2007	2008	2006	2007	2008	2006	2007	2008
Murder / Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses, Forcible	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses, Non-Forcible	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	1	11	5	0	0	0	0	0	0	0	1	0	0	0	0	1	12	5
Motor Vehicle Theft	3	1	1	0	0	0	0	0	0	0	0	0	0	0	0	3	1	1
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

HATE CRIMES (by Prejudice)

Offense Type (includes attempts)	Main Campus			Northern Durham Center			Orange County Campus			Non-Campus			Public Property			Total		
	2006	2007	2008	2006	2007	2008	2006	2007	2008	2006	2007	2008	2006	2007	2008	2006	2007	2008
Race	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Gender	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Religion	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Orientation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Ethnicity	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Disability	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

LIQUOR, DRUG, and WEAPONS VIOLATIONS – NUMBER OF ARRESTS / REFERRALS

		Main Campus			Northern Durham Center			Orange County Campus			Non-Campus			Public Property			Total		
		2006	2007	2008	2006	2007	2008	2006	2007	2008	2006	2007	2008	2006	2007	2008	2006	2007	2008
Liquor Law Violations	Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Referrals	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Violations	Arrests	0	2	1	0	0	0	0	0	0	0	0	0	1	0	0	3	1	
	Referrals	1	1	0	0	0	0	0	0	0	0	0	0	0	0	1	1	0	
Weapons Violations	Arrests	2	1	0	0	0	0	0	0	0	0	0	0	0	0	2	1	0	
	Referrals	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	