

## **GED ONLINE COURSE Contract Agreement**

The GED Online program has certain requirements to ensure your success in the program. Please read carefully before you sign.

### **Enrollment Requirements**

I understand that the following are basic requirements for acceptance into the GED Online program.

1. Be a North Carolina resident and at least 18 years of age.
2. Take the Test of Adult Basic Education (TABE) or have recent TABE scores reflecting at least 9<sup>th</sup> grade skills.
3. Attend the required GED Online Orientation/TABE Testing/Registration Session.
4. Have regular access to a computer with Internet service and have the required computer specifications.
5. Have some basic computer skills and/or proficiency working with a computer, Internet and e-mail.

Success in this course requires commitment. Therefore, to be successful in this course I agree to do the following:

- Work a minimum of six (6) hours per week on my assignments and demonstrate academic progress.
- Maintain regular contact with my instructor.
- Attend class on-campus as needed for additional instruction or as requested by my instructor.

The virtual seat I occupy is expensive and other students may be waiting on a list to enroll in this program. Therefore, I understand that I must show regular program usage and academic progress to stay in the GED Online Program.

- My instructor has the capability to monitor my progress and online use.
- If I am given a warning that I am not meeting my agreed commitment to the GED Online program and do not make the necessary changes, my online access will be deactivated.
- If I find that the GED Online program does not meet my needs, I will let my instructor know so s/he can assist me in determining another study alternative that will help me reach my goals.

**Testing**

I understand that the purpose of GED Online is to prepare me to take the GED test only. Once I have acquired the necessary academic skills, I must do the following:

1. Take the GED Online Post-test and score a minimum of 500. If I do not pass the Online test, I must:
  - (a) Continue my academic studies and,
  - (b) Take the Official GED Practice Test(s) on campus with my instructor until I am able to pass with a minimum score of 500.
2. Attend the **required** GED Test Registration Seminar.
3. Call 686-3626, visit, or stop at the Basic Skills Office on Main Campus, 1628 Lawson, Street, Durham, NC 27703 to make an appointment to test. **The GED Official Test is given by appointment only. You will not be allowed to test without an endorsed GED Short Application Referral Form.**
4. Visit the Business Office and pay the \$7.50 GED testing fee before sitting for my first Official GED Test.
5. Return the CD and printed materials to the my instructor at the Basic Skills Center upon my completion or withdrawal from the online program.

**Agreement**

I have read this GED Online Contract Agreement and understand that I may be deactivated from the GED Online program, if I do not comply with these terms and conditions.

\_\_\_\_\_  
(Sign your name on the above line)

\_\_\_\_\_  
(Date)

Print your name clearly on this line: \_\_\_\_\_

\_\_\_\_\_  
(Instructor's Signature)

\_\_\_\_\_  
(Date)

Student's Personal E-mail Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Student's Unique Login ID: \_\_\_\_\_ Password: **Durham**