

WAKE FOREST UNIVERSITY SCHOOL OF MEDICINE
DIVISION OF PUBLIC HEALTH SCIENCES

DATA ASSISTANT JOB DESCRIPTION

Wake Forest University School of Medicine seeks to hire a part-time Data Assistant to schedule and conduct structured interviews among Latino men living in the central region of North Carolina. The Data Assistant will join the HOLA research team on a project to explore HIV risk among rural Latino men. The interviews will be conducted in Spanish, and have a structured objective format.

Qualifications Desired:

- Fluent in Spanish
- Fluent in English
- Good listener
- Ability to take concise and accurate notes
- Committed to Latino health
- Excellent organizational skills
- Reliable transportation

This position will last for approximately 8-12 months and will require a commitment of 20 hours per week. The hours are flexible.

The current position has potential for extension based on task performance.

Salary: Approximately \$20/hour. Mileage will be reimbursed.

To apply or learn more about the position, contact: Aaron Vissman at 336-713-5048 or avissman@wfubmc.edu