

Smart Tax of NC, Inc d/b/a Jackson Hewitt Tax Service has operations five Durham offices. We are looking for tax preparers in all five offices.

Qualifications

Experience preparing tax returns for electronic filing to the IRS and various state Department of Revenues. The ideal candidate will possess a good work ethic, exercise due diligence in the preparation of those tax returns, be detailed oriented, ask questions when unsure about the tax law, and be familiar with IRS Publications 17 and Circular 230. Criminal background checks are conducted on all employees of our company.

For those individuals that have limited tax preparation experience, but possess an unquenchable thirst for knowledge we have a computerized tax class they can attend.

Disqualifications:

Any felony within the last 10 years. Any misdemeanor related to tax evasion, Identity Theft, and fraud of any type.

Location:

All Jackson Hewitt Tax Service locations

Number of Positions: 75 - 100

Hours: Flexible; we work around their class schedules.

Rate of Pay: Based on experience. First year tax preparers earn \$8.00/hr plus an end of season BONUS IAW contract requirements.

Contact Information: Fax a resume to 919.787.2099