

DURHAM TECHNICAL COMMUNITY COLLEGE

**INTERNATIONAL STUDENT TRANSFER FORM
FOR F-1 STUDENTS TRANSFERRING SCHOOLS**

This form must be returned to the International Student Advisor at Durham Technical Community College and all other admissions requirements must be completed before a transfer of your F-1 visa can be processed. After you have been accepted at Durham Technical Community College, your current school must update your record in the SEVIS system as a “transfer out,” indicate a transfer release date, and specify the “transfer to” school. **This should not be done until you are definite about transferring.** Only when the SEVIS record is “released” by your current school to our school can we issue a new I-20. Durham Tech’s school code in SEVIS is: ATL214F10092000.

Please sign the authorization below and ask your current Designated School Official to complete the reverse side of this form and forward to:

Margaret Newhouse
International Student Advisor
Durham Technical Community College
1637 Lawson Street
Durham, NC 27703
Phone: 919-686-3305
FAX: 919-686-3669
Email: newhousem@durhamtech.edu

THIS SECTION TO BE COMPLETED BY THE STUDENT

Name_____ Country of Citizenship_____

Address_____ Telephone Number_____

Proposed transfer release date_____

I authorize my current International Student Advisor (Designated School Official) to provide the information requested on the reverse side of this form as part of my application for admission to Durham Technical Community College.

(Signature)

(Date)

THIS SECTION TO BE COMPLETED BY DESIGNATED SCHOOL OFFICIAL

Student's Name _____

SEVIS ID Number _____

Program Level/Time Limit the student has most recently been authorized to pursue:

Total amount of practical training time used to date (please specify whether full-time or part-time):

Curricular _____

Optional Practical Training (before and/or after completion of studies) _____

Has this student requested and/or been authorized to accept off-campus employment for economic necessity? _____

If yes, dates _____

Is student currently attending the school he/she was last authorized by USCIS to attend? _____

If no, please explain

To the best of your knowledge, is this student currently in legal F-1 status? _____

If no, please explain _____

Please provide any other information you believe would be helpful to us:

I certify that the preceding is correct.

Name and Title _____

Name and Address of Institution _____

Telephone _____ Email _____

Signature _____