

CHECKLIST FOR TRANSFER OF F-1 VISA
(FOR STUDENTS TRANSFERRING INTO DTCC FROM ANOTHER SCHOOL)

To be eligible to transfer schools, your current school must verify that you hold the F-1 visa in good status. If this is not the case, you will probably have to apply for reinstatement or leave the U.S. to reapply for an F-1 visa.

PLEASE ALLOW AT LEAST ONE WEEK AFTER YOU HAVE COMPLETED ALL REQUIREMENTS LISTED BELOW IN ORDER FOR ME TO PREPARE YOUR I-20. More time may be necessary during peak periods such as registration times and summer.

_____ Durham Tech application for admission to a curriculum program

_____ Official high school transcript, or equivalent, showing graduation (must be officially translated into English). A transcript from a university showing receipt of a degree may be substituted.

_____ Official transcript from current school and any other schools attended

_____ Durham Tech ASSET or COMPASS Placement Tests

Writing Skills _____

Reading Skills _____

Numerical Skills _____

Elem. Algebra _____

_____ Other tests or specific Program Requirements

_____ Verification of status from current school (Durham Tech form signed by Designated School Official). Upon completion of requirements, current school must “release” your record in the SEVIS database before an I-20 can be prepared.

_____ I-20 showing status from current school, plus all previous I-20’s issued

_____ Current valid Passport

_____ VISA Stamp

_____ Form I-94

_____ Evidence of Financial Support. (\$18,000 for each year of your program. More funding is required if there are dependents. Form I-134 and supporting documents must be submitted. The form can be found at www.uscis.gov . A U.S. tax return is required for U.S. residents who will be supporting a student. All funds should be shown in U.S. dollar amounts.

_____ Health Insurance (evidence of coverage)

_____ Current foreign address (street address, not a post office box number)

_____ Current email address