

CHECKLIST FOR TRANSFER OF F-1 VISA

(For F-1 students transferring into Durham Technical Community College from another school)

To be eligible to transfer schools, your current school must verify that you hold the F-1 visa in good status. If this is not the case, you will have to apply for reinstatement, or leave the United States with an I-20 from another school. Durham Tech does not admit out-of-status F-1 students at the present time.

Please allow at least one week or more after you have completed all requirements listed below in order for your I-20 to be prepared.

- _____ Durham Tech enrollment application for a curriculum degree program
- _____ Official high school transcript, or equivalent, showing graduation (must be officially translated into English). A transcript from a university showing receipt of a degree may be substituted.
- _____ Official transcript from current school and any other colleges attended
- _____ Durham Tech COMPASS Placement Tests
- _____ Other program-specific requirements
- _____ Verification of status from current school (Durham Tech form signed by Designated School Official). Upon completion of requirements, current school must “release” your record in the SEVIS database before an I-20 can be prepared.
- _____ I-20 showing status from current school, **plus all previous I-20’s issued**
- _____ Current valid passport
- _____ VISA stamp
- _____ Form I-94 showing current status
- _____ Evidence of financial support: (\$22,000.00 for each year of your program) Additional funding of \$5000 per person, and passport documents, are required for any dependents. Form I-134 and supporting documents must be submitted. The form can be found at www.uscis.gov . A U.S. tax return is required for U.S. residents who will be supporting a student. All funds should be shown in U.S. dollar amounts.
- _____ Current foreign address (street address, not a post office box number)
- _____ Current e-mail address and telephone number

Note: Health insurance is strongly advised during your stay in the United States

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