

**ACA 122**  
**College Transfer Success**

**COURSE DESCRIPTION:**

Prerequisites: None

Corequisites: None

This course provides information and strategies necessary to develop clear academic goals beyond the community college experience. Topics include the Comprehensive Articulation Agreement, college culture, career exploration, gathering information on senior institutions, strategic planning, critical thinking, and communication skills for a successful academic transition. Upon completion, students should be able to develop an academic plan to transition successfully to senior institutions. Students who plan to start their careers upon graduation from Durham Technical Community College should be able to develop an academic plan to achieve their career goals. *This course has been approved to satisfy the Comprehensive Articulation Agreement for transferability as a premajor and/or elective course requirement.* Course Hours Per Week: Class, 1. Semester Hours Credit, 1.

**LEARNING OUTCOMES:**

Upon completion of this course, students will be able to:

- A. Demonstrate time management strategies, including identifying unproductive activities, listing ways to use time more effectively, and showing use of a weekly planner.
- B. Evaluate your note-taking, test-taking, reading, information processing, concentration, and memory habits and identify strategies for improving them.
- C. Identify your learning style(s) and demonstrate ways to learn new information using your specific learning style(s).
- D. Create a plan of action for maintaining your wellness as a college student, including strategies for minimizing stress and maintaining good balance, nutrition, and rest.
- E. Explain the rights and responsibilities of a college student and an advisee.
- F. Identify essential Durham Tech campus resources, including Advising Center, Transfer Center, library, Campus Learning Center, computer labs, and Counseling and Student Development.
- G. Identify essential Durham Tech policies and procedures, including advising and registration, calculating a GPA, utilizing disability services, avoiding plagiarism, withdrawing from classes, and applying for financial aid.
- H. Write academic goals that are specific, measurable, attainable, realistic, and time-bound.
- I. Create a portfolio that summarizes reflections on your career interests, goals, and expectations as well as research on your academic program at Durham Tech and other institutions, and your chosen career.
- J. Develop a strategic plan for completing your academic goals, including certificates, diplomas, Associate in Applied Science degrees, the Transfer Core Diploma, and/or Associate in Arts and Associate in Science degrees.

**COURSE OUTLINE:**

- I. Academic Planning at Durham Technical Community College
  - A. Roles and responsibilities of advisees
  - B. Certificates, diplomas, and degrees

- C. Plans of study, pre-majors, and study tracks
  - D. Transfer and bilateral agreements
  - E. Graduation requirements
- II. Seamless Transfer to Senior Institutions and Careers
- A. Identifying personal values, interests and skills
  - B. Researching careers
  - C. Researching senior institutions and program major requirements
  - D. Connecting majors to careers
  - E. Comprehensive Articulation Agreement
  - F. Transfer Core Diploma
  - G. Financial planning
- III. Goal setting
- A. Setting realistic, time-specific goals
  - B. Setting short-term and long-term goals
  - C. Following goals through to completion
- IV. Learning Strategies
- A. Learning Styles
  - B. Academic motivation
  - C. Note-taking strategies
  - D. College reading strategies
  - E. Test-taking strategies
  - F. Time management strategies
  - G. Wellness strategies
- V. College culture
- A. Expectations of a college student at Durham Technical Community College
  - B. Expectations of students at senior institutions
  - C. Introduction to Blackboard
  - D. Durham Technical Community College policies and procedures, including attendance and withdrawal, advising and registration, and the Academic Honesty Policy
  - E. Campus resources
  - F. Extracurricular activities

### **REQUIRED TEXTBOOK AND MATERIALS:**

Stuart, Janice. Study Success: A Guide for the Adult Student. DTCC Edition. Lulu Publishing, 2009.

Weekly planner

### **STATEMENT FOR STUDENTS WITH DISABILITIES:**

Students who require academic accommodations due to any physical, psychological, or learning disability are encouraged to request assistance from a disability services counselor within the first two weeks of class. Likewise, students who potentially require emergency medical attention due to any chronic health condition are encouraged to disclose this information to a disability services counselor within the first two weeks of class. Counselors can be contacted by calling 536-7207, ext. 1413 or by visiting the Student Development Office in the Phail Wynn Jr. Student Services Center, room 1309.