

**CJC 100**  
**BASIC LAW ENFORCEMENT TRAINING**

**COURSE DESCRIPTION:**

Prerequisites: Acceptance in the BLET program ( all students must be 20 years of age on the first day of class)  
Corequisites: None

This course covers the basic skills and knowledge needed for entry-level employment as a law enforcement officer in North Carolina. Topics are divided into general units of study: legal, patrol duties, law enforcement communications, investigation, practical application and sheriff-specific. Upon successful completion, the student will be able to demonstrate competence in topics and areas required for the state comprehensive certification examination. This is a certificate-level course. Course Hours Per Week: Class, 8. Lab, 30. Semester Hours Credit, 18.

**Course Information:**

The Basic Law Enforcement Training (BLET) Curriculum is designed to prepare entry level individuals with the cognitive and physical skills needed to become certified law enforcement officers in North Carolina. The course is comprised of 33 separate blocks of instruction to include topics such as Firearms, Driver Training, Motor Vehicle Law and Arrest, Search and Seizure. The BLET course is filled with practical exercises and an extensive Ethics section that is woven throughout the training experience. The BLET course has been thoroughly researched, legally reviewed and contains the most current law enforcement information available. The Commission mandated 602- hour course takes approximately 16 weeks to complete and concludes with a comprehensive written exam and skills testing. Upon completion of the course, the new law enforcement officer is certified to work as a sworn law enforcement officer in North Carolina. However, many agencies include an additional Field Training Officer's experience which involves several more weeks of actual field training. This ensures that the new officer can perform correctly in their new locales.

**Important Note:** Minimum Standards for the Certification of Law Enforcement Officers Attendance in this course is governed in part buy the NC Administrative Code Section 12 NCAC 9B .0101/9B .0111, and other regulations as prescribed by the North Carolina Criminal Justice Training and Standards Commission. Some, but not all, of the requirements are:

- Be a citizen of the United States;
- Be at least 20 years of age;
- Have been examined and certified by a physician to meet physical requirements necessary to properly fulfill the officer's particular job responsibilities;
- Be a high school graduate or have passed the General Educational Development Test indicating high school equivalency;

**OUTLINE OF INSTRUCTION:**

1. Course Orientation - 2 hours
2. Physical Fitness Training - 54 hours
3. Ethics for Professional Law Enforcement - 4 hours
4. Arrest, Search & Seizure/Constitutional Law - 28 hours
5. Elements of Criminal Law - 24 hours
6. Communication Skills for Law Enforcement Officers - 8 hours
7. Law Enforcement Radio Procedures and Information Systems - 8 hours
8. Field Notetaking & Report Writing - 12 hours
9. Interviews: Field & In-Custody - 16 hours

10. Subject Control/Arrest Techniques - 40 hours
  11. Juvenile Law & Procedures - 8 hours
  12. Fingerprinting & Photographing Arrestees - 6 hours
  13. Dealing With Victims & the Public - 10 hours
  14. Firearms - 48 hours
  15. Criminal Investigation - 32 hours
  16. ABC Laws & Procedures - 4 hours
  17. Motor Vehicle Law - 20 hours
  18. Law Enforcement Driver Training - 40 hours
  19. Crime Prevention Techniques - 6 hours
  20. First Responder - 40 hours
  21. Domestic Violence Response - 12 hours
  22. Controlled Substances - 10 hours
  23. Techniques of Traffic Law Enforcement - 24 hours
  24. In-Custody Transportation - 8 hours
  25. Traffic Crash Investigation - 20 hours
  26. Explosives & Hazardous Materials Emergencies - 12 hours
  27. Individuals With Mental Illness & Mental Retardation - 8 hours
  28. Crowd Management - 12 hours
  29. Preparing for Court & Testifying in Court - 12 hours
  30. Patrol Techniques - 20 hours
  31. Sheriff's Responsibilities: Detention Duties - 4 hours
  32. Sheriff's Responsibilities: Court Duties - 6 hours
  33. Civil Process - 24 hours
- Testing - 20 hours  
**TOTAL HOURS: 602**

### **REQUIRED TEXTBOOKS:**

Course Training Materials are continuously updated by experts in the field. Current materials are available from the North Carolina Justice Academy bookstore.

Farb, Robert L. North Carolina Crimes. (*most current edition*) Institute of Government, University of North Carolina, Chapel Hill.

### **STATEMENT FOR STUDENTS WITH DISABILITIES:**

Students who require academic accommodations due to any physical, psychological, or learning disability are encouraged to request assistance from a disability services counselor within the first two weeks of class. Likewise, students who potentially require emergency medical attention due to any chronic health condition are encouraged to disclose this information to a disability services counselor within the first two weeks of class. Counselors can be contacted by calling 686-3652 or by visiting the Student Development Office in the Phail Wynn Jr. Student Services Center, room 1309.