

**ENG 070**  
**BASIC LANGUAGE SKILLS**

**COURSE DESCRIPTION:**

Prerequisites: None

Corequisites: None

This course introduces the fundamentals of standard written English. Emphasis is on effective word choice, recognition of sentences and sentence parts, and basic usage. Upon completion, students should be able to generate sentences that clearly express ideas. Students compose sentences in standard written English using all verb tenses and correct punctuation. Course Hours Per Week: Class, 2. Lab, 2. Semester Hours Credit, 3.

**LEARNING OUTCOMES:**

At the completion of this course, the student will be able to:

- a. Compose sentences that are grammatically correct, structurally varied, and mechanically accurate.
- b. Compose well-developed, coherent paragraphs in standard written English.
- c. Apply knowledge of standard written English to edit written text.

**OUTLINE OF INSTRUCTION:**

- I. Identify grammar functions
  - A. Recognize and use parts of speech
    - 1.) Verbs and verbals
    - 2.) Subjects
    - 3.) Objects and complements
    - 4.) Prepositions
    - 5.) Modifiers
    - 6.) Pronouns
    - 7.) Other
  - B. Recognize and use verb tenses
    - 1.) Present
    - 2.) Past
    - 3.) Future
    - 4.) Special cases
  - C. Recognize and use verb voices
    - 1.) Active
    - 2.) Passive
- II. Identify and combine sentence components
  - A. Recognize sentence components
    - 1.) Clauses
    - 2.) Phrases
  - B. Use sentence combining strategies
    - 1.) Coordinate
    - 2.) Subordinate

- III. Edit sentences for standard written English
  - A. Recognize and correct major sentence-level errors
    - 1.) Fragments
    - 2.) Run-ons: comma splices and fused
    - 3.) Subject - verb agreement errors
    - 4.) Spelling
  - B. Recognize and correct minor sentence-level errors
    - 1.) Incorrect word forms
    - 2.) Misused or missing punctuation
    - 3.) Inappropriate syntax
    - 4.) Misused pronouns
  
- IV. Use the Writing Process to compose paragraphs
  - A. Identify audience and purpose
  - B. Use prewriting strategies
    - 1.) Brainstorming
    - 2.) Clustering
    - 3.) Outlining
    - 4.) Diagramming
    - 5.) Freewriting
    - 6.) Questioning
  - C. Compose a topic sentence
  - D. Compose support sentences
  - E. Use transitional words/phrases
  - F. Compose a concluding sentence
  - G. Employ revision and proofreading strategies

### **REQUIRED TEXTBOOKS:**

Textbooks to be determined by department and/or instructor

### **STATEMENT FOR STUDENTS WITH DISABILITIES:**

Students who require academic accommodations due to any physical, psychological, or learning disability are encouraged to request assistance from a disability services counselor within the first two weeks of class. Likewise, students who potentially require emergency medical attention due to any chronic health condition are encouraged to disclose this information to a disability services counselor within the first two weeks of class. Counselors can be contacted by calling 536-7207, ext. 1413 or by visiting the Student Development Office in the Phail Wynn Jr. Student Services Center, room 1309.