

**OTA 260**  
**FIELDWORK II - Placement 1**

**COURSE DESCRIPTION:**

Prerequisites: Successful completion of all required OTA curriculum courses except OTA 261 and OTA 280

Corequisites: This course must be completed within 18 months of the completion of all other OTA course work

This course provides clinical experience under the direct supervision of experienced and licensed Occupational Therapist Registered or Certified Occupational Therapy Assistant personnel working in various practice settings. Emphasis is on final clinical preparation for entry-level practice in the profession. Upon completion, students should be able to meet all critical competencies established by the curriculum and the American Occupational Therapy Association guidelines for entry-level practice. Course Hours Per Week: Clinical, 18. Semester Hours Credit, 6.

**LEARNING OUTCOMES:**

At the completion of this course the student will be able to:

- A. Practice functioning effectively on the job
  - 1. Work effectively under the supervision of an OT/L
  - 2. Function as a member of a team
  - 3. Manage time effectively
  - 4. Use standard occupational therapy principles
  - 5. Accept direction and supervision willingly
  - 6. Maintain records consistent with agency requirements
  
- B. Practice effective communication skills
  - 1. Listen attentively
  - 2. Express ideas clearly in oral presentations
  - 3. Appropriately ask questions to gain necessary information
  - 4. Interact with clients to determine their needs
  - 5. Express ideas clearly in written reports
  - 6. Demonstrate professional telephone skills
  - 7. Use tact and diplomacy
  - 8. Write legibly
  - 9. Use therapeutic communication techniques
  - 10. Demonstrate a caring and non-judgmental attitude
  - 11. Intervene to overcome barriers to communication
  - 12. Coordinate care with other health team members
  - 13. Communicate professionally with peers, physicians, instructors and other team members
  - 14. Use accepted terminology and abbreviations
  - 15. Report errors, omissions, and changes in client status immediately to the appropriate person
  - 16. Document occupational therapy activities and assess client goal achievement
  - 17. Document according to agency policy
  - 18. Communicate with clients at their level
  - 19. Establish effective and appropriate support network in the clinical setting

- C. Demonstrate professionalism in clinical setting
  - 1. Respect clients' rights and values
  - 2. Follow agency's policies and procedures
  - 3. Assume appropriate responsibility for client care
  - 4. Offer assistance to staff and colleagues
  - 5. Prepare for clinical assignments
  - 6. Recognize own strengths and weaknesses
  - 7. Maintain confidentiality of information
  - 8. Maintain a professional appearance and attitude
  - 9. Function according to the AOTA ethical code and standards of the profession
  - 10. Demonstrate initiative in independent learning
  
- D. Use the occupational therapy process in the clinical setting
  - 1. Screen and assess the need for intervention
  - 2. Participate in developing treatment plans
  - 3. Implement intervention
  - 4. Reassess the effectiveness of intervention and recommend continued or changed treatment
  - 5. Assist in summarizing outcomes and recommendations to maximize treatment gains
  
- E. Assist in the Management of Occupational Therapy Services during affiliation
  - 1. Assist with data collection and assessment under the supervision of a therapy practitioner
  - 2. Participate in quality assurance or program evaluation activities
  - 3. Maintain treatment area, equipment, and supply inventory as required by the agency
  - 4. Schedule and prioritize workload with supervisor's assistance
  - 5. Participate in organizational activities and committees
  - 6. Educate others in the area of an established service competency under the supervisor's guidance
  - 7. Contribute to program planning and development in collaboration with the supervisor
  
- F. Provide Occupational Therapy services under OT/L supervision
  - 1. Apply principles of occupational therapy theory and practice
  - 2. Provide direct service that follows a documented routine and accepted procedure under the supervisor's direction
  - 3. Adapt treatment environment, tools, materials and activities according to the needs of the individual and their sociocultural context
  - 4. Administer standardized tests under the supervision of the therapist after service competence has been established
  - 5. Modify treatment approaches to reflect changing needs with supervision
  - 6. Assist in the formulation of discontinuation plans
  - 7. Explain rationale for procedures, treatment and occupational therapy measures
  - 8. Provide for client safety and privacy
  - 9. Practice proper body mechanics
  - 10. Assist client with activities of daily living
  - 11. Identify and report emergencies
  - 12. Position and transport clients
  - 13. Maintain infection control standards
  
- G. Use Special Occupational Therapy procedures in clinical setting
  - 1. Fabricate, apply and monitor orthotic devices
  - 2. Recommend appropriate adaptive devices
  - 3. Provide seating and positioning adaptations
  - 4. Use compensatory and restorative self-care techniques

5. Use assistive technologies
6. Use appropriate cognitive retraining techniques
7. Provide training in community training techniques
8. Use therapeutic media techniques
9. Perform activity analysis
10. Employ group process skills
11. Practice appropriate behavior management techniques

H. Perform Client and Family Teaching Under Supervisor's Guidance

1. Assess learning needs
2. Prioritize teaching with therapist assistance
3. Teach appropriate information
4. Incorporate discharge teaching into treatment program
5. Incorporate family's developmental level in the plan
6. Evaluate the effectiveness of teaching
7. Assist with referrals to community resources

I. Demonstrate skills necessary to function an entry level OTA in this setting under the guidance and direction of a supervisor

**OUTLINE OF INSTRUCTION:**

I. Orientation to the agency and department

- A. Introduction to personnel and organizational structure
- B. Review of policies and procedures for members of the department
- C. Review of objectives and grading criteria for the affiliation
- D. Tour of agency and department
- E. Allocation of student space and resources
- F. Explanation of expectations of appearance, attitude and behavior
- G. Review of expectation regarding documentation
- H. Other orientation activities

II. Observe supervisor and therapist activities

- A. Identify treatment approaches and principles used
- B. Identify assessment findings and treatment plans
- C. Discuss observations appropriately with therapist/supervisor
- D. Discuss therapist expectations regarding student performance
- E. Review all written documentation of the treatment process
- F. Discuss plan for integration of the student into the treatment and documentation process

III. Participate in clinical activities

- A. Assist with assessment and screening
- B. Assist with treatment planning
- C. Assist with treatment sessions and intervention
- D. Assist with reassessment
- E. Assist with continuation or modification of treatment programming
- F. Assist with summarizing outcomes and making recommendations for maximizing treatment outcomes
- G. Assist with all aspects of documentation

- H. Discuss plan to integrate the student into leadership responsibilities for treatment and progress reports
- IV. Take primary responsibilities for selected treatment programs under the supervision of a therapist or OT/L
- A. Conduct selected assessments
  - B. Report results in accepted fashion
  - C. Participate in treatment planning activities for selected clients
  - D. Conduct treatment sessions
  - E. Continue or modify treatment sessions
  - F. Document results of treatment in acceptable manner
  - G. Reassess clients and report findings to therapist
  - H. Make appropriate recommendations for client care
  - I. Discontinue treatment in an appropriate and timely manner
  - J. Complete all assigned responsibilities in a timely and efficient manner
- V. Conclude the affiliation
- A. Complete all written work
  - B. Complete all clinical work
  - C. Terminate with clients
  - D. Terminate with the agency
  - E. Complete all other assigned responsibilities

#### **REQUIRED TEXTBOOKS AND MATERIALS:**

Recommended:

Jacobs, Karen. Quick reference dictionary for occupational therapy. Slack Inc. ISBN-1-5564-3656-9.

#### **STATEMENT FOR STUDENTS WITH DISABILITIES:**

Students who require academic accommodations due to any physical, psychological, or learning disability are encouraged to request assistance from a disability services counselor within the first two weeks of class. Likewise, students who potentially require emergency medical attention due to any chronic health condition are encouraged to disclose this information to a disability services counselor within the first two weeks of class. Counselors can be contacted by calling 536-7207, ext. 1413 or by visiting the Student Development Office in the Phail Wynn Jr. Student Services Center, room 1309.