

SPA 120
SPANISH FOR THE WORKPLACE

COURSE DESCRIPTION:

Prerequisites: ENG 080 and RED 080 or satisfactory score on placement test

Corequisites: ENG 090 or satisfactory score on placement test

This course offers applied Spanish for the workplace to facilitate basic communication with people whose native language is Spanish. Emphasis is on oral communication and career-specific vocabulary that targets health, business, and/or public service professions. Upon completion, students should be able to communicate at a functional level with native speakers and demonstrate cultural sensitivity. Strong emphasis will be placed on the knowledge and understanding of the Hispanic culture. *This course is approved to satisfy the Comprehensive Articulation Agreement for transferability as a pre-major and/or elective course requirement.*
Course Hours Per Week: Class, 3. Semester Hours Credit, 3.

LEARNING OUTCOMES:

Upon completion of this course, the student will be able to:

- a. Understand elementary level of spoken Spanish.
- b. Respond proficiently to simple statements and questions.
- c. Construct grammatically correct sentences.
- d. Understand and use basic vocabulary relevant to the particular workplace.
- e. Write short descriptive composition with minimum of errors.
- f. Read and understand reports and/or simple texts.
- g. Demonstrate general knowledge of Spanish-speaking countries.
- h. Increase his/her awareness of the cultural aspects, current trends, and/or problems that Hispanics in their countries and in the United States face.

OUTLINE OF INSTRUCTION:

- I. Brief introduction to study of foreign language
 - A. Linguistic structure and relationship of language to culture
 - B. Introduction to the parts of speech
 - C. Introductory vocabulary of greetings and common cognates
 - D. Pronunciation of vowels, consonants, and diphthongs

- II. With a thematic focus on different workplace situations, the following vocabulary will be introduced and reinforced:
 - A. Numbers (ordinal, Roman, cardinal, etc.)
 - B. Locations (rooms in a hospital, school, police station, fire station, etc.)
 - C. Peoples (employees, clients, their relationship, etc.)

III. With stress on authenticity of setting and language, the following concepts/skills will be introduced and developed:

- A. Distinction between formal and informal relationships among Hispanics
- B. Useful phrases pertinent to the nature of the student's work
- C. Conversation exercises and simulations

IV. Cultural component

- A. Identification of Spanish-speaking countries/capitals
- B. Sample of customs of daily life
- C. Inter cultural relationships

REQUIRED TEXTBOOK AND MATERIALS:

To be selected by the Instructor/Discipline Chair.

STATEMENT FOR STUDENTS WITH DISABILITIES:

Students who require academic accommodations due to any physical, psychological, or learning disability are encouraged to request assistance from a disability services counselor within the first two weeks of class. Likewise, students who potentially require emergency medical attention due to any chronic health condition are encouraged to disclose this information to a disability services counselor within the first two weeks of class. Counselors can be contacted by calling 686-3652 or by visiting the Student Development Office in the Phail Wynn Jr. Student Services Center, room 1309.