

ASSOCIATE DEGREE NURSING PROGRAM

Durham Technical Community College

Approved by the North Carolina Board of Nursing, the Associate Degree Nursing (ADN) program at Durham Technical Community College is designed to prepare the graduate to assess, analyze, plan, implement and evaluate nursing care. Program graduates are awarded the Associate in Applied Science degree and are eligible to apply to take the National Council Licensure Examination (NCLEX-RN), which is required to practice as a registered nurse. The five-semester program provides the knowledge and skills necessary to function effectively in all areas of the profession. Clinical and classroom experiences represent an integrated approach, with the student moving from simple to complex nursing concepts and skills. The classroom portion of the program is taught during the day. Clinical experiences are more flexible, with day and limited evening rotations available at health care facilities throughout the Triangle area.

Prospective students should attend a Pre-Nursing Seminar as the first step (schedules are available in the Admissions Office and at www.durhamtech.edu). After attending a seminar, students may contact a Nursing Admissions Counselor if they have additional questions regarding the admissions requirements and qualifying for the ADN Program. **Note: If your last name starts with A-K call 686-3629 or L-Z 686-3402.**

Advising for enrollment in classes will take place AFTER students complete placement testing. Dates for advising sessions are posted at www.durhamtech.edu.

HOW TO QUALIFY FOR ADMISSION TO THE ADN PROGRAM

1. Complete and return the admissions application. (also available online at www.durhamtech.edu.)
2. Have an official high school transcript or GED scores sent directly to the Admissions office.
3. [Optional] Have an official transcript of previous college work sent directly to the Admissions Office at Durham Tech. **Note:** Applicants who document completion of a 2-year or 4-year college degree may have their high school transcript requirement waived.
4. Sign and return the attached **Statement of Policy Regarding Acceptance for Clinical Training** form (last page of this packet). Students are required to complete this form as a part of the admissions process; the actual criminal background check will be done later, just before students begin their clinical classes. Clinical facilities must approve any positive criminal background for that student to participate in hospital-based training.
5. Take the **COMPASS** or **ASSET** placement test in Writing, Reading, Numerical (or Pre-Algebra), and Elementary Algebra areas. (SAT scores of 500 Writing, 500 Reading and 500 Math or ACT scores of 20 English and 20 Math taken within the last five years will waive the placement tests). NO other exemptions are given for the placement test. Students are allowed ONE retest on each section of the placement test.

Students who do not achieve the required score on one or more portions of the placement test must complete prescribed developmental courses in reading, English, and math with a grade of “B” or better, or “C” or better for elementary algebra.

Developmental courses may be used for three years to qualify for the A D N program. Courses older than three years may be eligible if the student has been in continuous enrollment since completing the developmental course sequence.

6. Complete **prerequisite biology and chemistry courses**. This requirement may be satisfied any of the following ways:
- High school biology and chemistry courses (one high school unit each) taken within **ten years** by the time a student achieves the required scores on the placement test OR completes all required developmental courses. Documented courses must be completed with a “C” or better grade.
 - or
 - Pre-college level biology and chemistry courses taken at a community college (ex. BIO 092 and CHM 094 at Durham Tech) within **ten years** by the time a student achieves the required scores on the placement test OR completes all required developmental courses. Documented courses must be completed with a “C” or better grade.
 - or
 - College-level biology and chemistry courses (ex. BIO 111 and CHM 131/131A at Durham Tech) with **no time limit**. Documented courses must be completed with a “C” or better grade.
 - or
 - An undergraduate or graduate degree in a biological science, chemistry, or allied health area with no time limit.
7. Schedule **Nurse Entrance Test (NET)**. Information on scheduling the NET test will be provided by the nursing admissions counselor when the student has completed all of the above requirements. The cost to the student will be \$40.
- A NET COMPOSITE SCORE OF 60 IS REQUIRED FOR ADMISSION TO THE NURSING CLINICAL COURSES.
8. Schedule an appointment with a nursing advisor to review the results of the NET test and to develop a plan for completing remaining criteria.
9. Take Non-Nursing Courses:
- Students must satisfy all prerequisites listed in the class schedule OR the school catalog before registering for program courses listed below.
 - Students may receive transfer credit for previously taken non-science courses; the nursing admissions counselor awards all transfer credit.
 - Students may receive transfer credit for previously taken science (Anatomy & Physiology and Microbiology) courses that are less than 5 years old; the nursing admissions counselor awards all transfer credit.
- ACA 111
BIO 168, 169,
PSY 150
SOC 210
ENG 111 & 112

When all the above are completed the student must contact the Nursing Admissions Counselor to be placed on the ADN Qualified for Admission list. Students will be offered a seat in nursing clinical courses in the order they qualify for admission.

IMPORTANT: Students must submit copies of their grades for all developmental courses, prerequisite science courses and non-nursing courses listed in #9 directly to the Nursing admissions counselor to have their names added to the A D N Qualified for Admission list.

10. While waiting for a seat in nursing clinical courses:

- Complete remaining on-nursing courses:
BIO 275
PSY 281
HUM elective
- Take Computer Skills Assessment Test OR complete CIS 110 or CIS 113
- Take NA I class. Contact Judy Roberts (686-3477) regarding the procedure and course information. Also available is the NA information line (686-3573) or log on to www.durhamtech.edu.
- Students must be listed on the NC Registry as a NA I by June 15th of the year they begin nursing clinical courses.



Call the Nursing Office for advisement dates for developmental and non-nursing courses (686-3414) or log on to www.durhamtech.edu.

PRE-NURSING STATUS

Students who have completed and returned the application and clinical form, taken the ASSET or COMPASS placement test and submitted official transcripts (GED scores, documentation of high school or college graduation), will be accepted into one of the following pre-nursing programs:

1. **Developmental General Education Curriculum:** Students who do not achieve the required scores on all portions of the ASSET or COMPASS placement tests and/or who have not taken prerequisite biology and chemistry courses are accepted at this level while they complete these courses.
2. **General Education Curriculum Prep:** Students who have achieved the required score on all sections of the ASSET or COMPASS placement tests or completed all required developmental courses and prerequisite science courses-are accepted at this level. While in “Prep” status, students should take the NET test and complete ACA 111, BIO 168, 169, PSY 150, SOC 210, & ENG 111 & 112. Students must achieve a composite score of 60 on the NET test in order to be qualified for admission to nursing clinical courses.
3. **General Education Curriculum A D N Qualified for Admission List:** Students who have achieved the required score on all sections of the ASSET or COMPASS placement test or completed all required developmental courses and biology and chemistry prerequisites, completed ACA 111, BIO 168, 169, PSY 150, SOC 210, & ENG 111 & 112, and achieved a composite score of 60 on the NET test, and submitted all documentation to the Nursing Admissions Counselor will have their names added to the ADN Qualified for Admission list. Students will remain in “qualified for admission” status until they are offered a space in the clinical nursing program. Waiting students are encouraged to complete all non-clinical courses (PSY 281, BIO 275, the humanities elective, the computer competency requirement and the NA I requirement) during this time. The student should contact a nursing advisor for advisement regarding the course sequence.

NURSING CONFIRMATION PROCESS

The Associate Degree Nursing Program begins fall semester each year. Beginning in the late fall of each year, students on the Qualified for Admission list who live in Durham and Orange Counties are notified by mail that after they have attended the required orientation and submitted all required documentation, including a complete health form and criminal background check, they may begin the ADN clinical courses in the following August.

IMPORTANT: It is *essential* that students notify the Nursing Admissions Counselor of all name, address and telephone changes. The Admissions Office is not responsible for notices that fail to reach students.

In order to begin the clinical program:

1. Students are required to return the Confirmation Statement form by the deadline date indicated on the form.
2. Students who are offered a place in the ADN program have the option of deferring admission for one year. To do so, they must return the Confirmation Statement (indicating deferral status) by the deadline date on the form. **No deferments are accepted after the nursing orientation each year unless a special exception is approved by the Nursing Program Director. If students change their plans after this date, they must reapply for the program; this will mean their names will be at the end of the list. It is VERY important to notify the nursing admissions counselor of any change in your plans as soon as possible.**
3. Students are required to submit a completed Student Medical Form, including test results and immunizations, before registering for clinical nursing courses. **IMPORTANT:** Although it is not required, students are encouraged to be vaccinated for Hepatitis B.
4. Students are required to have a current listing on the Nursing Assistant I Registry in North Carolina “without substantiated findings of abuse or neglect” prior to registering for clinical nursing courses. (Certification as an NA II or a Licensed Practical Nurse also meets this requirement.) Students may call 686-3477 to receive more information about the Nursing Assistant I classes available at Durham Tech, or may check the printed Continuing Education schedule or the on line schedule at www.durhamtech.edu. Students beginning in the Fall Term must be listed on the NA I registry by June 15.
5. Students are required to submit documentation of current CPR certification (Health Care Provider) prior to registering for clinical nursing courses. Information about CPR certification courses is available from the American Red Cross, the American Heart Association, the YMCA, DTCC and many area hospitals.
6. Students are required to submit documentation of health insurance (hospitalization) prior to beginning clinical courses.
7. Students must complete a Criminal Background Check for the clinical facilities, and must be found to be acceptable by all clinical facilities to participate in clinical training. (See the Statement of Policy Regarding Acceptance for Clinical Training form for additional information – final page of this packet).

ADN STUDENT CHECKLIST

- _____ Submit College Admissions Application/Clinical Form
 - _____ Submit High School or College Transcript
 - _____ Take Placement Tests
 - _____ Take Developmental Studies Courses (if required)
 - _____ **Submit Grade Report of completed developmental studies courses to Nursing Admissions Counselor**
 - _____ Take Prerequisite Courses: BIO 092 and CHM 094
 - _____ **Submit Grade Report of completed prerequisite courses to Nursing Admissions Counselor**
 - _____ Schedule Nurse Entrance Test (NET). Information on scheduling the NET test will be provided by the nursing admissions counselor when the student has completed all of the above requirements. The cost to the student will be \$28.50.
 - _____ Schedule an appointment with a nursing advisor to review the results of the NET test and to develop a plan for completing remaining criteria. Students must achieve a NET composite score of 60.
 - _____ Take Non-Nursing Courses: Students must maintain a GPA of 2.5 in non-nursing science and general education courses.
 - ACA 111
 - BIO 168, 169
 - PSY 150
 - SOC 210
 - ENG 111 & 112
- When all the above are completed, contact Nursing Admissions Counselor to be placed on the ADN Qualified for Admission list. Students will be offered a seat in nursing clinical courses **in the order they qualify for admission.***
- _____ Complete remaining non-nursing courses:
 - BIO 275**
 - PSY 281
 - HUM elective
 - _____ Take Computer Skills Assessment Test OR complete CIS 110 or CIS 113
 - _____ Take NA I class. Contact Judy Roberts (686-3477) regarding the procedure for registration and course information. Also available is the NA information line (686-3573) or log on to www.durhamtech.edu. Students must be listed on the NC Registry as a NA I **by June 15** of the year they begin nursing clinical courses.



Call the Nursing Office for advisement dates for developmental and non-nursing courses (686-3414) or log on to www.durhamtech.edu.

TRANSFER STUDENT POLICY

Transfer students applying for admission are required to meet the admissions requirements of Durham Tech (see page 1--How to Qualify for the ADN Program) and the progression requirements of the ADN program. Credit will not be awarded for clinical nursing courses and science courses older than five years. The Nursing Admissions Counselor and the ADN Program Director will review the applications of students with prior nursing credit on an individual basis to determine appropriate placement in the ADN program. This review may include validation of both theory and clinical competencies. A minimum of three semesters of nursing courses must be completed at Durham Tech.

TRANSFER CREDIT POLICY

The Nursing Admissions Counselor officially awards course transfer credit when students are accepted into the clinical ADN program. There is a five-year limit for awarding transfer credit for clinical nursing courses (NUR prefixes) and science courses (BIO 168, 169, and 275). There is no time limit for transfer credit for the remaining non-nursing courses on the ADN plan of study. A grade of "C" or better is required for transfer credit to be awarded; a "B" (80% or above) is required in NUR prefix courses.

BSN MOBILITY

Students who are interested in pursuing a Bachelor of Science in Nursing (BSN) degree at a four-year institution after completion of the ADN program at Durham Tech should see the Nursing Admissions Counselor to discuss college transfer options. ADN courses are transferable to UNC Chapel Hill, NC Central University, and other schools in the UNC system.

ESSENTIAL PHYSICAL AND PSYCHOLOGICAL REQUIREMENTS FOR NURSING PRACTICE

Listed below are essential skills that a student should possess in order to progress satisfactorily through the nursing curriculum. Should a prospective student have a pre-existing condition which prohibits his or her ability to perform one or more of these skills, it is highly advised that the student pursue professional assistance for an evaluation of career suitability. Campus resources are available to assist with this process. For information, contact the Career Planning and Placement Center in the Counseling Services office (686-3652). Students who have a disability which may impact upon their ability to provide nursing care should contact the Students with Disabilities Program coordinator in the Counseling Services office (686-3652)

Critical Thinking: The nursing student must possess critical thinking skills sufficient for clinical judgment. For example, the student must be able to use the nursing process as a basis for solving nursing problems. This involves identifying cause and effect relationships in clinical situations and developing nursing care plans.

Interpersonal Skills: The nursing student should possess interpersonal skills sufficient to interact with individuals, families and groups from a variety of social, emotional, cultural and intellectual backgrounds. For example, the student must be able to establish helping relationships with patients, families and significant others.

Communication: The nursing student should possess communication skills sufficient for interaction with others in verbal and written form. For example, the student must be able to develop and implement teaching plans, such as the explanation of treatment procedures. In addition, the student must be able to convey nursing actions and patient responses to health care team members, both verbally and in writing.

Mobility: The nursing student should possess physical skills sufficient to move from room to room and maneuver in small spaces. For example, the student must be able to move around in patient rooms, workspaces and treatment areas and to administer cardiopulmonary resuscitation.

Motor Skills: The nursing student should possess gross and fine motor skills sufficient to provide safe and effective nursing care. For example, the student must be able to calibrate and use equipment, administer injections, insert catheters, manipulate intravenous equipment and position and transport patients.

Hearing: The nursing student should possess auditory skills sufficient to monitor and assess health needs. For example, the student must be able to hear monitor alarms, emergency signals, auscultatory sounds (breath and heart sounds) and cries for help.

Visual: The nursing student should possess visual skills sufficient for observation and assessment necessary in nursing care. For example, the student must be able to observe patient/client responses, see a change in skin color and read the scale on a syringe.

Tactile: The nursing student should possess tactile skills sufficient for physical assessment. For example, the student must be able to perform palpation, functions of physical examination and/or those related to therapeutic intervention (insertion of catheters, palpate a pulse).

Weight-Bearing: The nursing student should possess the ability to maneuver and move 40 to 50 lbs. on a weekly or daily basis. For example, the student must be able to position and transfer patients.

**Statement of Policy Regarding Acceptance for Clinical Training
in the Following Programs at Durham Technical Community College**

Associate Degree Nursing	Practical Nursing
Clinical Trials Research Associate	Respiratory Therapy
Occupational Therapy Assistant	Surgical Technology
Pharmacy Technology	Medical Assisting

Students accepted into the above programs must meet the standards of both the College and the affiliated clinical site in order to participate in the appropriate clinical training for the program. Each clinical site where a student receives training reserves the right to refuse clinical training to any student found to be unacceptable according to that site's policies and regulations. **Clinical sites require a Criminal Background Check prior to the student's placement for training at that site.** Reasons for refusal could include, among other considerations, a documented police record indicating convictions for drug or alcohol related charges, child abuse or molestation, burglary, larceny, or other convictions deemed inappropriate to the particular clinical setting.

The student must confirm to and be subject to all policies and regulations of the assigned clinical site. The site reserves the right to end clinical training of any student whose performance violates rules, policies, procedures, or professional standards expected by the agency. Written justification from the clinical site must be provided to the College for such suspension. The clinical site and college personnel reserve the right to take appropriate immediate action, when necessary, to maintain the proper and safe operation of its facilities and the safety of clients in the clinical setting.

Criminal Background Check: A Criminal Background Check form will be sent to students at the time they are accepted into the clinical portion of their health program. The background check will include reports from all states where the student has lived within the past ten (10) years or from the date that the student turned eighteen (18) year of age, whichever is shorter. **Students will pay a fee directly to a designated vendor to for this background check.**

Additional information on the Criminal Background Check requirement
may be obtained from the Durham Tech website: www.durhamtech.edu

I verify that I have read and fully understand the Statement of Policy Regarding Acceptance for Clinical Training at Durham Technical Community College. I also understand that a Criminal Background Check is required for placement in clinical training sites for Durham Technical Community College.

NAME (Print) _____ **Student ID#** _____

PROGRAM OF STUDY _____

SIGNATURE _____ **DATE** _____

STATEMENT OF STUDENT RESPONSIBILITY

I verify that I have read all the information regarding admissions to the Associate Degree Nursing program, and understand the steps I must take to qualify for admissions. I understand that it is my responsibility to notify the Nursing Admissions Counselor regarding changes in name, address, phone number, and completion of developmental courses, prerequisite science courses, NET test results and non-nursing courses. .

Name _____ **Date** _____

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- _____ Take Developmental Studies Courses (if required)
- _____ **Submit Grade Report of completed developmental studies courses to Nursing Admissions Counselor**
- _____ Take Prerequisite Courses: BIO 092 and CHM 094
- _____ **Submit Grade Report of completed prerequisite courses to Nursing Admissions Counselor**
- _____ Schedule Nurse Entrance Test (NET). Information on scheduling the NET test will be provided by the nursing admissions counselor when the student has completed all of the above requirements. The cost to the student will be \$28.50.
- _____ Schedule an appointment with a nursing advisor to review the results of the NET test and to develop a plan for completing remaining criteria. Students must achieve a NET composite score of 60.
- _____ Take Non-Nursing Courses: Students must maintain a GPA of 2.5 in non-nursing science and general education courses.

ACA 111
BIO 168, 169
PSY 150
SOC 210
ENG 111 & 112

*When all the above are completed, contact Nursing Admissions Counselor to be placed on the ADN Qualified for Admission list. Students will be offered a seat in nursing clinical courses **in the order they qualify for admission.***

- _____ Complete remaining non-nursing courses - maintain GPA of 2.5
 - BIO 275
 - PSY 281
 - HUM elective
- _____ Take Computer Skills Assessment Test OR complete CIS 110 or CIS 113
- _____ Take NA I class. Contact Judy Roberts (686-3477) regarding the procedure for registration and course information. Also available is the NA information line (686-3573) or log on to www.durhamtech.edu. Students must be listed on the NC Registry as a NA I **by June 15** of the year they begin nursing clinical courses.



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