



# **BACHELOR OF ARTS DEGREE IN PUBLIC ADMINISTRATION AGREEMENT BETWEEN NORTH CAROLINA CENTRAL UNIVERSITY AND DURHAM TECHNICAL COMMUNITY COLLEGE**



North Carolina Central University (NCCU) welcomes qualified students the opportunity to transfer from Durham Technical Community College (DTCC) for completion of the Bachelor of Arts in Public Administration degree at NCCU. Credit for college transfer courses completed at DTCC will transfer to NCCU as detailed below.

## **TRANSFERABILITY OF COURSE WORK COMPLETED AT DURHAM TECHNICAL COMMUNITY COLLEGE**

Students who have completed the college transfer (A.A. or A.S. degree) or the 44 hour Core Curriculum approved under the Comprehensive Articulation Agreement (CAA):

Upon admission, NCCU's general education, or General Core (GEC) requirements are waived, except for one physical activities course (1-2 credits) and six semester hours of one modern foreign language. Students completing a physical activities course with a grade of C or better will have fulfilled NCCU's physical education requirements. Students completing Foreign Language I and II with a grade C or better at Durham technical Community College will have fulfilled NCCU's general education Foreign Language I and II requirement. Durham Technical Community College students who have completed Foreign Language III as part of the 64-hour Associate degree will have fulfilled the NCCU Foreign Language III graduation requirement. Students who complete a technical degree program (e.g. A.A. S. or A.D.N.), or who do not complete a degree or the Core Curriculum approved under the Comprehensive Articulation Agreement (CAA) should adhere to the following guidelines.

Upon enrolling at NCCU, students in this category must satisfy all NCCU's GEC requirements. The courses offered at Durham Technical Community College listed on the following page will transfer in fulfillment of NCCU's GEC requirements, as indicated, if the grade earned is C or better.

Students who do not complete an A.S./A.A./A.A.S. degree and who are under 24 years of age must meet the UNC System Minimum Admissions Requirements (MARs) for the high school, or an approved alternative, to be admitted to NCCU (see Appendix A for additional information).

Admission to the NCCU Public Administration program can be found in the NCCU Undergraduate Catalog which is located on the NCCU website.

**Fire Protection Technology, A.A.S to B.A. in Public Administration**  
**124 (minimum) Credits with cumulative GPA of 2.0 or higher required for B.A**

DTCC Crs #		DTCC Course Title	NCCU Crs #		NCCU Course Title
ACA 111/122	College Student Success	1	HUSC 1521	Dimensions of Learning	2
ENG 111	Expository Writing	3	ENG 1110	English Composition I	3
MAT 140/A	Survey of Mathematics	4	MATH 1070	College Algebra	3
FIP 120	Introduction to Fire Protection	3	<i>Course must be taken at DTCC</i>		
FIP 128	Detection and Investigation	3	<i>Course must be taken at DTCC</i>		
FIP 132	Building Construction	3	<i>Course must be taken at DTCC</i>		
ENG 112	Argument-Based Research	3	ENG 1210	English Composition II	3
FIP 124	Fire Prevention & Public Education	3	<i>Course must be taken at DTCC</i>		
FIP 236	Emergency Management	3	<i>Course must be taken at DTCC</i>		
FIP 232	Hydraulics and Water Distribution	3	SCI	SCI GEC Requirement	3
FIP 220	Fire Fighting Strategies	3	<i>Course must be taken at DTCC</i>		
POL 120	American Government	3	POL 1200	Intro. to American Government	3
Social Science Elective** Only One at DTCC other at NCCU					
ECO 251	Economics**		ECON 2200	Macroeconomics	3
or			or		
ECO 252	Economics**		ECON 2300	Microeconomics	3
FIP 228	Local Government Finance	3	PADM 3400	Public Financial Administration	3
FIP 230	Chemistry of Hazardous Materials I	5	SCI	SCI GEC Requirement	3
FIP 244	Fire Protection Project	3	<i>Course must be taken at DTCC</i>		
FIP 256	Municipal Public Relations	3	<i>Course must be taken at DTCC</i>		
FIP 276	Managing Fire Service	3	<i>Course must be taken at DTCC</i>		
	Major Elective	3			
FIP 152	Fire Protection Law	3	<i>Course must be taken at DTCC</i>		
FIP 240	Fire Service Supervision	3	PADM 2400	Intro. to Public Administration	3
FIP 248	Fire Service Personnel Administration	3	PADM 3460	Public Personnel Administration	3
FIP 260	Fire Protection Planning	3	PADM 3520	Urban Planning	3
	Humanities	3			
FIP 136	Inspections and Codes		<i>Course must be taken at DTCC</i>		
<b>Total Semester Hours Required for an A.A.S. Degree</b>		<b>73</b>			
			ENG 1250	Elements of Speech (SI)	3
			HIST 1320	World Societies	3
	Foreign Language level 211		Foreign Lang	Foreign Language III	3
			MATH 1200	College Algebra & Trigonometry	3
			PEDUH 1541	Fitness	2
ECO	ECO 250 or ECO 252		Social Science	GEC req. - Social Science Elective	3
			HUM	Arts & Humanities	3
HEA 110	Personal Health/Wellness		HEDU 1531	Health	2
			HUM	GEC Requirement	3
			ENG 2105	Intro. to Technical Writing	3
	<i>Course must be taken at NCCU</i>		PADM 3490	Intergovernmental Administration	3
	<i>Course must be taken at NCCU</i>		PADM 3130	Computer Apps in PA I	3
	<i>Course must be taken at NCCU</i>		PADM 4130	Computer Apps in PA II	3
	<i>Course must be taken at NCCU</i>		PADM 3470	Public Admin. & Public Policy	3
	<i>Course must be taken at NCCU</i>		PADM	Elective	3
	<i>Course must be taken at NCCU</i>		PADM 4230	Admin. & Organizational Theory	3
			POLS 3310	American Constitution System	3
HUM 115			POLS 4110	Political Theory I	3
or					
PHI 240			POLS 4120	Political Theory II	
	<i>Course must be taken at NCCU</i>		PADM 4240	Seminar in Public Administration	3
			<b>Total Minimum Credit Hours for a B.A. Degree</b>		<b>128</b>

DTCC - Fire Protection Technology Courses

NCCU - Public Administration Courses

## **PUBLIC ADMINISTRATION COURSE DESCRIPTION**

### **PADM 2400. Introduction to Public Administration (3) Prerequisite: POLS 2100.**

This course involves the study of the principles and problems of public administration at the state and national levels.

### **PADM 3130. Computer Applications to Public Administration Problems I (3)**

This is an introductory course in computer application to such public administration areas as personnel and financial system file maintenance and retrieval, survey and aggregate data analysis, and data transformation systems.

### **PADM 3400. Public Financial Administration (3)**

This course is designed to familiarize the students with the role of financial administration and budgeting in the determination of governmental policy, administrative planning, control of governmental operations, and intergovernmental relations.

### **PADM 3420. Urban Administration (3)**

This course examines the administrative aspects of urban problems. It examines the causes, effects and possible solutions to these problems making use of such techniques as gaming simulation, field research and interaction with public administrators. The scope of problems considered varies as the urban scene changes. Presently, it includes planning, financing, housing, racism, welfare, poverty, education, crime, transportation and health care. These problems will be examined in light of such concepts as citizen participation, ethnic politics and the politics of decision making.

### **PADM 3460. Public Personnel Administration (3)**

This course examines the role of human resources in public and nonprofit organizations from a strategic perspective. The student will learn human resource functions, from recruitment and selection to career development.

### **PADM 3470. Public Administration and Public Policy (3)**

This course will define the public policy-making process in the United States. The major focus will be on defining specific areas of public policy such as housing, welfare, health education, planning, etc., analyzing those policies and proposing alternative delivery systems. The student will be exposed to the processes of public policy formulation, implementation and evaluation. A working knowledge of aggregate data analysis will be helpful to the student.

### **PADM 3490. Intergovernmental Administration (3)**

This course examines the administrative aspects of policies that cross governmental jurisdiction lines, i.e., local, state and federal. It focuses upon the cooperation, conflicts and competition among the various levels of government and how they affect the administration of public programs. The course will include intergovernmental legislative and personnel problems.

**PADM 3520. Urban Planning and Public Administration (3)**

This course focuses on planning theory and practice as they relate to urban areas. It will examine the planning process; it will relate planning to various urban problems, housing, education, health, transportation, etc.; it will relate planning to the administrative process; and will give an overview of the role of planning in national development, i.e. regional planning and other forms of sub-national planning. It will closely examine the relationship between the planner and the administrator in urban areas.

**PADM 4020. Introduction to Honors Research I (3)** Prerequisites: minimum 3.2 GPA and permission of the instructor. Students are introduced to public administration research and must plan and begin the senior thesis. One chapter of the senior thesis must be written and approved in this course.

**PADM 4030. Introduction to Honors Research II (3)** Prerequisite: PADM 4020. In this course students complete the senior thesis begun in PADM 4020.

**PADM 4240. Seminar in Public Administration (3)** Prerequisites: PADM 3400, 3460, 3470, 3490, 4230, and senior status.

This course is designed to provide students with an opportunity to synthesize the various aspects of the public administration program. Students will be expected to draw on all of their experiences, lecture courses, internship and directed readings, and to address the issues and problems in the field of public administration.

**PADM 4130. Computer Applications to Public Administration Problems II (3)**

Prerequisite: PADM 3130.

This is an advanced course in computer application, which deals with the study of advanced computer techniques including multivariate analysis, index and scale applications to public administration systems, and research using several computer routines.

**PADM 4230. Administration and Organizational Theory (3)** Prerequisite: PADM 2400.

This is an advanced course in public administration designed to strengthen the student's understanding of the theory and practice of administrative organizations.

**PADM 4300. Public Administration Internship I (3)** Prerequisites: PADM 2400, 3130, 3400, 3460, 3470, and senior status.

This internship is a highly structured course designed to help the student integrate theoretical, textbook knowledge with the real world of public administration. The nature of this internship is experiential, and the student is under close supervision by the internship director and trained agency personnel, while working on clearly defined projects.

**PADM 4310. Public Administration Internship II (3)** Prerequisite: PADM 4300.

This course is a continuation of PADM 4300, in which the student will complete additional hours in a public or nonprofit agency. A final paper describing the internship experience is required.

**PADM 4620. Special Topics in Public Administration (3)**

This course involves an investigation of in-depth, research based analyses of contemporary topical areas in public administration not covered in other courses. It is designed to address the emerging issues related to the discipline.

**PADM 4630. Independent Study (3) Prerequisite: Junior or senior status.**

This course includes independent readings and research under the supervision of an instructor. The course may be repeated twice as different topics or readings are selected for examination.

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**INFORMATION CONCERNING MINIMUM ADMISSIONS REQUIREMENTS  
FOR STUDENTS TRANSFERRING TO  
NORTH CAROLINA CENTRAL UNIVERSITY**

For students who graduated from high school after spring 1998, the following courses must be completed to meet the requirements for admission to North Carolina Central University. These are the Minimum Course Requirements (MCRs) for all campuses in the University of North Carolina System; some campuses may have additional requirements. Note that some of these requirements may be waived for students who graduated from high school prior to the spring of 1988.

Minimum Course Requirements for Students graduating from high school in 2005 must have the same listed below (years 1990-2004), but must also have:

- 2 course units of the same Foreign Language (i.e. Spanish I & II, Sign Language I & II)

Minimum Course Requirements for students graduating from high school in 1990-2004 must have:

- 4 course units of English emphasizing grammar, composition, and literature
- 3 course units of Math: Algebra I, Algebra II, and Geometry. A higher level math course for which Algebra II is a prerequisite, such as Advanced Math, Trigonometry or Calculus, may be substituted for Geometry.
- 2 course units in another Social Studies courses (one must be US History)
- 3 course units of Science: one unit in a life or biological science, one unit in a physical science, and one unit in a natural science (either a life or biological science). At least one science course unit must have a laboratory component.

Minimum Course Requirements for students who graduated from high school in 1988 and 1989:

- 4 course units of English, emphasizing grammar, composition, and literature
- 2 course units of Math, including Algebra I and another math course. Note: Algebra IA and Algebra IB, and other configurations of Algebra I which have been broken into two parts, count as Algebra I only if both parts were completed successfully.
- 1 course unit of U. S. History
- 1 course unit of another Social Studies course
- 2 course units of Science: one unit in a life or biological science and one unit in physical science. At least one science course unit must have a laboratory component.

Students who did not meet the UNC System Minimum Course Requirements (MCRs) while in high school must complete one of the three program tracks listed on the following page to be considered for transfer admission to North Carolina Central University. These program tracks cannot be completed at NCCU. Please note that other factors, such as grades and standardized test scores (SAT or ACT) may be used in the admission decision.

- 1.) Students who graduated between the years 1990-2004 – (must pass courses with the letter of “C” and above)

- 2 College Transfer English Courses;
  - 2 College Transfer Math Courses;
  - 2 College Transfer Science Courses;
  - 2 College Transfer Social Studies Courses all with the letter of "C" and above
- 2.) Student who graduated in 2005 – (must pass courses with the letter of "C" and above)
- 2 College Transfer English Courses;
  - 2 College Transfer Math Courses;
  - 2 College Transfer Science Courses;
  - 2 College Transfer Social Studies Courses;
  - 2 College Transfer Foreign Language (i.e. Spanish I & II, French I & II)
- 3.) Students who graduated 2006 and beyond – (must pass courses with the letter of "C" and above)
- 2 College Transfer English Courses;
  - 3 College Transfer Math Courses;
  - 2 College Transfer Science Courses;
  - 2 College Transfer Social Studies Courses;
  - 2 College Transfer Foreign Language (i.e. German I & II, Latin I & II)

In certain instances, some of the high school requirements may be waived for a student who is at least 24 years of age. Please contact the Admissions Office for more details.

Students that receive a GED or Adult High School Diploma must meet the requirements for the graduating class that would be applied to you if you had received the high school diploma from a four/three year high school. If you do not meet the requirements from high school as listed, you must meet the transfer requirements for admissions.

If you have any questions about these transfer requirements, about courses offered at another college that can satisfy high school deficiencies, or about any other information you may need regarding the University, please contact:

- o Ms. Tracey Daye Wilson, NCCU Admissions Office at (919) 530-7345
- o Ms. Tenita Philyaw-Rogers, Office of University and Community College Partnerships at (919) 530-6687
- o Mr. Ronald Penny, Public Administration at (919) 530-5202
- o Mr. Randell Egsegian, Durham Technical Community College at (919) 536-7230 ext 8062
- o Dr. Thomas Gould, Durham Technical Community College at (919) 536-7223 ex. 8051



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ADMINISTRATION AGREEMENT BETWEEN  
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AND DURHAM TECHNICAL COMMUNITY COLLEGE**



This transfer agreement will be in effect upon the approval of the Chief Executive Officers of each institution:

*Charlie Nelms*

Dr. Charlie Nelms

Chancellor of NCCU

7/30/08

Date

*Bill Ingram*

Dr. Bill Ingram

President, Durham Technical Community College

8/19/08

Date