COURSE DESCRIPTION:

Prerequisites: Enrollment in Health Information Technology Program
Corequisites: none

This course introduces the field of Health Information Technology (HIT) and its role in healthcare delivery systems. Topics include standards, regulations and initiatives; payment and reimbursement systems, healthcare providers and disciplines; and electronic health records (EHRs). Upon completion, students should be able to demonstrate an understanding of health information management and healthcare organizations, professions and trends. Course Hours per Week: Class, 3. Semester Hours Credit, 3.

Note: Students must pass all Health Information Technologies (HIT) courses with a C (77% or better) to graduate from the program. No course is considered passed unless a C (77% or better) is obtained.

OUTLINE OF AHIMA KNOWLEDGE CLUSTERS COVERED IN THIS COURSE:

Upon completion of this course, the student will be able to:

a. Introduce health information management concepts common to allied health professionals
b. Describe types of patient records, including documentation issues associated with each
c. Understand and apply health data management
d. Apply health statistics where necessary
e. Recognize and understand biomedical research
f. Understand quality management and know the purposes
g. Differentiate the roles of various providers and disciplines throughout the continuum of healthcare and respond to their information needs.
h. Define and provide examples of licensures, regulations, and accreditation
i. Know the functions and responsibilities of organizational resources

OUTLINE OF INSTRUCTION:

a. Health Care Delivery Systems
b. Health Information Management Professionals
c. Health Care Settings
d. Patient Records; Hospitals, Physician Offices, alternate health care settings
e. Electronic Health Records
f. Content of Patient Record; Inpatient, Outpatient, and Physician Office
g. Numbering & Filing Systems and Record Storage and Circulation
h. Indexes, Registries, and Health Data Collection
i. Legal aspects of Health Information Management