HIT 280
PROFESSIONAL ISSUES

COURSE DESCRIPTION:

Prerequisites: HIT 211 or HIT 212
Corequisites: None

This course provides a comprehensive discussion of topics common to the health information profession. Emphasis is on application of professional competencies, job search tools, and preparation for the certification examination. Upon completion, students should be able to demonstrate competence in entry-level domains, and sub domains for health information technologies. Course Hours per Week: Class, 2. Semester Hours Credit, 2.

Note: Students must pass all Health Information Technologies (HIT) courses with a C (77% or better) to graduate from the program. No course is considered passed unless a C (77% or better) is obtained.

OUTLINE OF AHIMA KNOWLEDGE CLUSTERS COVERED IN THIS COURSE:

Upon successful completion of this course, the student will be able to:

A. Improve study and test-taking skills
B. Identify individual areas of deficient knowledge in overall curriculum.
C. Develop a personal course of study to improve areas of deficit and weakness
D. Apply computer technology in various health care settings
E. Develop individual management style
F. Apply principles of quality management
G. Develop job-seeking skills
H. Write an effective cover letter and resume
I. Develop interviewing techniques
J. Demonstrate professional conduct
K. Participate in professional organization activities