Please show this handout to your academic advisor and return the signed document to International Student Services in the Center for the Global Learner (White Building/Building #1, room 58). You should keep a photocopy for your records.

I acknowledge that I am aware of the USCIS, Department of Homeland Security, SEVIS and F-1 student requirements listed below and that it is my responsibility to maintain my legal status.

1. For those with a B-2 visa who apply for a change of status, do not register for courses leading to a degree until the F-1 student visa has been approved.

2. Take a full course load of at least 12 semester credit hours both Fall and Spring semesters, unless PRIOR approval has been received from the Director of International Student Services or another DSO. (Important: Approval cannot be granted by an academic advisor). Summer semester is required for those beginning their studies at that time. Also, only 3 credit hours of on-line courses are permitted each semester. Additional on-line courses cannot be counted toward the 12 credit hour requirement.

3. For students applying for health technology programs: I am aware that some programs have extensive prerequisites and I must maintain a full course load of 12 semester hours (see #2 above) while I am completing prerequisites, as well as if I am admitted to the program. Therefore I may have to take courses outside of my curriculum of study in order to maintain my status. I am also aware that some health tech programs (such as nursing) are competitive and I may not be accepted into my chosen program of study.

4. I am also aware that I may not get a social security number, unless I have a job offer, which is a requirement for state certification at the completion of some programs (such as nursing). Durham Tech does not usually have jobs available for F-1 students on campus.

5. Keep passport, other immigration documents, driver’s license and health insurance current.

6. Report all changes of legal name, address, and program of study to the Director of International Student Services. (Do not rely on information given to the student information and records office.)

7. I am aware that Durham Technical Community College is required by law to report any of the following events:
   - Enrollment or failure to enroll each semester
   - Dropping below a full course of study (prior approval is REQUIRED and limited)
   - Failure to otherwise maintain status
   - Change of program of study
   - Change of student’s or dependent’s legal name or address
   - Completion of studies or early withdrawal (includes graduation or dropping out)
   - Termination date and reason for termination
   - Program extensions
   - School transfer
   - Employment authorization
   - Criminal conviction

8. I have been given the document Responsibilities Of F-1 Students Under Sevis At Durham Technical Community College, which gives more details.

________________________________________________________________________
Student Signature  Date

________________________________________________________________________
Print Your Name  Student ID number

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