Filter Email by User Name

There are two ways to do this. I will show you both options.

Option 1

1) Open email and find user that you want to filter by name and right click the highlighted email

2) From the Menu, choose the option “Find Related” and then two more options will show
3) We will choose “Messages from Sender” and a list of the messages from this person will be displayed.
Option 2:

1) Open your email and search for the person in the “Search Current Mailbox (Ctrl+E)” search box

2) After typing the name, all other emails from that person will appear