Meeting Agenda

- Introduction and Welcome
- Overview of Staff Association and Role in Infrastructure
- First Steps
  - Establishing Leadership
  - Voting and Balloting Process
- Other Business
Overview of Staff Association and Role in Infrastructure

- Role and purpose of the associations
- Membership Determination Methodology
First Steps

- Establish Required Leadership
  - Chair
    - Serves on President’s Cabinet
      - Currently the Presidents Cabinet meets weekly
      - Chair reports back to Association from the cabinet
  - Vice-chair
    - Serves on Leadership Council
      - The Leadership Council meets monthly
      - Vice-Chair reports back to Association from the cabinet
  - Coordinator of communication/recorder
    - Keeps minutes of meetings
    - Manages communication to Staff Association
First Steps

- Voting and Balloting Process - Proposal
  - Propose to use campus survey system
    - List of nominees will be emailed to association
      - List will include biographic information
    - Ballots will be sent after list is email to association
    - Each ballot uniquely assigned and emailed from survey system
      - Each person will only be able to vote once
      - Members can vote from their desk
Moving Forward

- Development of operating principles/rules
  - Meeting procedures
  - Voting Procedures
  - Additional Leadership Positions
- Call for members to serve on committees
Other Business

- Floor opened for discussion (time permitting)
- Questions?