Honors Option Courses

Faculty members who have volunteered to run an Honors Option course agree to make the experience worthwhile and enriching for up to three students for a given semester. They will assist in planning the project proposal, offer advice and encouragement to students during project implementation, and submit appropriate grades and completion reports. Below are some guidelines to assist with the process.

Faculty-Student Honors Proposal Planning

1. Faculty members will announce that there are up to three Honors Option seats available in their course on the first day of class (or at an orientation for online courses). Students may stay after class or come to an information session to learn more about the process.

2. Honors Option faculty members will have a formal or informal list of honors project possibilities to assist students with preparing a proposal. The project possibilities should have components in more than one of the following areas:
   - Leadership
   - Community Service
   - Secondary Research
   - Writing
   - Oral Presentation
   - Diversity or pursuits across the curriculum

2. To be eligible to participate, the student must submit an academic reference letter and be finished with all developmental course work prior to the semester in which they attempt an honors option.

3. The student must submit an Honors Option Proposal by the end of the second week of the semester. A hard copy of the completed proposal, including the academic reference letter, should be turned in to Julie Hoover, Collins Building, room 248 or Marina DelVecchio, Phillips Building, room 358.

4. A committee composed of the dean of arts and sciences, the assistant deans of the associate in arts and associate in science programs, and the chairs of the five ASUT disciplines will review proposals and notify instructors and students by the end of the third week of the semester.

5. To earn an Honors grade on the project, students must earn at least a B in regular course work and at least a B on the Honors Project.

6. Faculty members will evaluate student’s projects based on goals set in the contract. A copy of the graded project should be submitted with the grade and instructor’s signature in the “Contract Satisfied” section of the contract to the Honors Program Committee by the date grades are due. The committee may choose to review graded projects to ensure that expectations for participation in terms of type and amount of work produced and number of hours required is balanced across the institution. These submissions may also be reviewed for purposes of accreditation.