

**ACA 122**  
**COLLEGE TRANSFER SUCCESS**

**COURSE DESCRIPTION:**

Prerequisites: None

Corequisites: None

This course provides information and strategies necessary to develop clear academic goals beyond the community college experience. Topics include the Comprehensive Articulation Agreement, college culture, career exploration, gathering information on senior institutions, strategic planning, critical thinking, and communication skills for a successful academic transition. Upon completion, students should be able to develop an academic plan to transition successfully to senior institutions. Students who plan to start their careers upon graduation from Durham Technical Community College should be able to develop an academic plan to achieve their career goals. *This course has been approved to satisfy the Comprehensive Articulation Agreement for transferability as a premajor and/or elective course requirement.* Course Hours Per Week: Class, 0. Lab, 2. Semester Hours Credit, 1.

**LEARNING OUTCOMES:**

Upon completion of this course, students will be able to:

- 1) Develop a strategic plan for completing community college academic goals, including certificates, diplomas, and/or associate degrees.
- 2) Develop a strategic plan for transferring to a university and preparing for a new career.
- 3) Identify the rights and responsibilities of transfer students under the Comprehensive Articulation Agreement (CAA), including Universal General Education Transfer Component (UGETC) designated courses, the Transfer Assured Admissions Policy (TAAP), the CAA appeals process, and university tuition surcharge.
- 4) Evaluate learning strategies, including note-taking, test-taking, information processing, time management, and memorization techniques, and identify strategies for improvement.
- 5) Identify essential college resources, including financial aid, advising, registration, tutoring, library services, computer labs, and counseling services and recognize the importance of these resources on student success.
- 6) Identify essential college policies and procedures, including academic integrity such as avoiding plagiarism; calculating a GPA, and maintaining satisfactory academic progress for financial aid eligibility and/or good academic standing.

**OUTLINE OF INSTRUCTION:**

- A. Academic Planning at Durham Technical Community College
  - 1) Roles and responsibilities of advisees
  - 2) Certificates, diplomas, and degrees
  - 3) Plans of study, pre-majors, and study tracks
  - 4) Transfer and bilateral agreements
  - 5) Graduation requirements

- B. Seamless Transfer to Senior Institutions and Careers
  - 1) Identifying personal values, interests and skills
  - 2) Researching careers
  - 3) Researching senior institutions and program major requirements
  - 4) Connecting majors to careers
  - 5) Comprehensive Articulation Agreement
  - 6) Bilateral Articulation Agreement
  - 7) Financial aid planning
  
- C. Goal setting
  - 1) Setting realistic, time-specific goals
  - 2) Setting short-term and long-term goals
  - 3) Following goals through to completion
  
- D. Learning Strategies
  - 1) Learning Styles
  - 2) Academic motivation
  - 3) Note-taking strategies
  - 4) College reading strategies
  - 5) Test-taking strategies
  - 6) Time management strategies
  
- E. College culture
  - 1) Expectations of a college student at Durham Technical Community College
  - 2) Expectations of students at senior institutions
  - 3) Introduction to Sakai
  - 4) Durham Technical Community College policies and procedures, including attendance and withdrawal, advising and registration, and the Academic Honesty Policy
  - 5) Campus resources
  - 6) Extracurricular activities

**REQUIRED TEXTBOOK AND MATERIALS:**

Texts to be selected by instructor  
Weekly planner