



## Military Service Excused Absence Notification Form

The completed form and any appropriate supporting documentation must be submitted to the instructor as soon as possible once dates of absence are known and supporting documentation is available.

Student Name: \_\_\_\_\_

Student ID#: \_\_\_\_\_ Semester: \_\_\_\_\_

Course: \_\_\_\_\_

Date(s) of absence: \_\_\_\_\_

Student Signature \_\_\_\_\_ Date Submitted \_\_\_\_\_

Instructor Signature \_\_\_\_\_ Date Submitted \_\_\_\_\_

### To be completed by instructor

Description of work to be completed: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Deadline(s) for completion (please specify exact date(s)): \_\_\_\_\_

\_\_\_\_\_