

DURHAM TECHNICAL COMMUNITY COLLEGE PLAN OF STUDY

Revised Fall 2016
2 Semesters

BUSINESS ADMINISTRATION
Human Resources Management
Certificate (C25120H)

Catalog/Academic Year 2023-2024

Key to symbols after some courses:

* Developmental courses (ENG 002 and/or MAT 003) may be required based on college placement and course requisites.

FALL SEMESTER 2023

Course	Hours Class	Hours Lab	Hours Clinical	Hours Credit	Program Remarks	Notes
BUS 110 Introduction to Business*	3	0	0	3		
BUS 217 Employment Law and Regulations*	3	0	0	3		

SPRING SEMESTER 2024

Course	Hours Class	Hours Lab	Hours Clinical	Hours Credit	Program Remarks	Notes
BUS 153 Human Resource Management*	3	0	0	3		
BUS 234 Training and Development*	3	0	0	3	Online	
BUS 255 Organizational Behavior in Business*	3	0	0	3		

MINIMUM SEMESTER HOURS REQUIRED FOR CERTIFICATE 15

For additional information about requirements and graduation, please refer to the [Curriculum Program Completion and Graduation](#) policy. Program-specific criteria may be found on the respective [Programs](#) page. For questions about this program, consult the Program Director or an advisor for assistance.