

DURHAM TECHNICAL COMMUNITY COLLEGE PLAN OF STUDY

Revised Fall 2024
2 Semesters

BUSINESS ADMINISTRATION
Human Resources Management
Certificate (C25120H)

Catalog/Academic Year 2025-2026

FIRST FALL SEMESTER

Term A	Term B	16 Weeks	Course	Hours Class	Hours Lab	Hours Work	Hours Credit	Program Remarks
X	X		BUS 110 Introduction to Business	3	0	0	3	
	X		BUS 217 Employment Law and Regulations	3	0	0	3	Online

FIRST SPRING SEMESTER

Term A	Term B	16 Weeks	Course	Hours Class	Hours Lab	Hours Work	Hours Credit	Program Remarks
X			BUS 153 Human Resource Management	3	0	0	3	Online
X			BUS 234 Training and Development	3	0	0	3	Online
	X		BUS 255 Organizational Behavior in Business	3	0	0	3	Online

MINIMUM SEMESTER HOURS REQUIRED FOR CERTIFICATE

15

For additional information about requirements and graduation, please refer to the [Curriculum Program Completion and Graduation](#) policy. Program-specific criteria may be found on the respective [Programs](#) page. For questions about this program, consult the Program Director or an advisor for assistance.