DURHAM TECHNICAL COMMUNITY COLLEGE PLAN OF STUDY

New Fall 2014
2 Semesters

BUSINESS ADMINISTRATION
Management
Certificate (C25120B)

Catalog/Academic Year 2026-2027

Key to symbols after some courses:

* Developmental courses may be required based on college placement and course requisites.

FIRST FALL SEMESTER

Term A	Term B	16 Weeks	Course	Hours Class	Hours Lab	Hours Work	Hours Credit	Program Remarks
X			ACC 120 Principles of Financial Accounting*	3	2	0	4	
X	X		BUS 110 Introduction to Business	3	0	0	3	
	X		BUS 217 Employment Law and Regulations	3	0	0	3	Online

FIRST SPRING SEMESTER

Term A	Term B	16 Weeks	Course	Hours Class	Hours Lab	Hours Work	Hours Credit	Program Remarks
X	X		BUS 137 Principles of Management	3	0	0	3	
X			BUS 153 Human Resource Management	3	0	0	3	Online

MINIMUM SEMESTER HOURS REQUIRED FOR CERTIFICATE 16

For additional information about requirements and graduation, please refer to the Curriculum Program Completion and Graduation policy. Program-specific criteria may be found on the respective Programs page. For questions about this program, consult the Program Director or an advisor for assistance.