

Holistic Support for Students

Reference Guide for Faculty and Staff

Tools for Faculty and Staff

Syllabus Templates	Download syllabus templates that incorporate college resource information
Success Coaching Referral Form	Refer a student to Success Coaching using this form, after connecting with the student about the referral.
Counseling Services Referral Process for Faculty	Refer a student to Counseling Services
Adding a “Help with Life Stuff” button to your Sakai site	Watch this video tutorial to add a button to your Sakai site that connects students with resource information
Academic Alert	Help your students access recurring, appointment-based tutoring. Submit an Academic Alert form.
Sakai Announcement Templates	Easy announcement templates to copy-paste into your Sakai site to spread the word about college resources. Pro tip: Set these up at the beginning of the semester to run on a scheduled basis.
Template Student Intro Sheet for classroom orientation	Template sheet for students to introduce themselves to you (meant for class setting – whether seated or online). Adapt to your own needs/ courses.
Invite a student ambassador to present to your class about resources	Complete this form to schedule a class visit with a student ambassador to highlight resource info for students

Resources to Share with or Complete/Review with Students

Student Resource Sheet	Live document maintained by Student Wellness and Basic Needs Coordinator, updated with college and community resource information
Student Support Intake Form	Students may complete this form for one-on-one support connecting with college and community resources. After students submit this form, a member of our student support team will follow up by phone/email as soon as possible.
Handout: Student Resources	Printable handout for students with information on resources at Durham Tech

Connecting Students with Supportive Community at Durham Tech

Men of Color Scholars Institute	MCSI@durhamtech.edu	Refer/join
Student Parent Success Network	Maggie West, westm@durhamtech.edu	Join
SPECTRUM	Nick Barth, barnthn@durhamtech.edu	Join
Student Government Association & Journey Student Leadership Program	Gilbert Umberger, umbergerg@durhamtech.edu	SGA Journey Leadership
Volunteering in Pantry/Community Garden	Alex Gooding, goodinga@durhamtech.edu	Sign up
More Clubs & Organizations		Info

Helpful sample questions

(Suggested by students for conversations to connect about holistic support, or as options to incorporate into a class orientation/introduction)

- What has been the hardest part/most challenging part of schooling for you?
- Is there anything you would like to share to help me know you better, or understand how I can support you more?
- What's one thing you wish I knew about you?
- What was your first impression of this class?
- What's one thing you wish you could change about this class? Why?
- Getting to know students' life circumstances:
 - Are you a parent?
 - Are you working while in school?
 - Working part-time
 - Working full-time
 - Working multiple jobs
 - Self-employed
 - Looking for work
 - Not working (focusing on school)