Memorandum of Understanding
between
Campbell University and Durham Technical Community College
for the
Transfer Opportunity Program (TOP)

The Campbell – Durham Tech Transfer Opportunity Program (TOP) is a partnership between Campbell University and Durham Technical Community College. In recognition of the quality associate’s degree graduates Durham Tech prepares, the TOP partnership will enhance educational opportunities and facilitate a seamless transfer of graduates from Durham Technical Community College associate’s degree programs to Campbell University bachelor’s degree programs. Through this partnership, Campbell University and Durham Tech will enhance and expand Campbell University’s relationship with the North Carolina Community College System (NCCCS) as a participating member of the North Carolina Comprehensive Articulation Agreement (CAA). The TOP partnership will be realized as follows:

Campbell University agrees to

- Provide Durham Tech with program-specific Transfer Guides;
- Provide an admissions counselor, as appropriate, for advising Durham Tech students;
- Promote the TOP partnership through paid advertising as appropriate;
- Produce printed materials for the TOP partnership as appropriate;
- Allow Durham Tech students to enroll in Campbell courses, where appropriate to curriculum program. Students will be responsible for Campbell tuition and fees for coursework, and Durham Tech will receive the transfer credit toward associate’s degree completion;
- Provide orientation and academic counseling opportunities to Durham Tech students interested in matriculating to Campbell University;
- Accept appropriate transfer hours, up to 64 credit hours from AAS programs, and guarantee admission into Campbell’s Bachelor of Applied Science degree program at the university’s Research Triangle Park campus, other Campbell University extended campuses and the Main Campus, with a minimum GPA of 2.0 on a 4.0 scale. Durham Tech AAS graduates will receive up to 21 hours of general education credit, 30 hours of technical credit, and 13 hours of lower level electives credit through coursework completed at Durham Tech;
• Campbell will provide guaranteed admission and seamless acceptance of Durham Tech graduates completing the Associate of Arts or Associate of Science program of study with a GPA of 2.0, in accordance with the CAA, into the university’s Bachelor of Arts, Bachelor of Science, or Bachelor of Business Administration;

• Durham Tech graduates will be eligible for consideration for all State and Federal financial aid and Campbell University institutional scholarships.

• Durham Tech graduates will be eligible for consideration of the full range of academic programs and honors programs available at Campbell University’s Main Campus; and

• Campbell agrees to waive all application fees for Durham Tech graduates who apply for and meet eligibility requirements for admission to the university.

Durham Tech agrees to

• Provide information about Durham Tech graduates in a manner consistent with college policies related to the Family Educational Rights and Privacy Act (FERPA);

• Provide reasonable accommodations for a Campbell University Admissions representative’s presence;

• Distribute printed materials about Campbell University and TOP through Durham Tech’s Admissions, Advising, and AAS degree program advisors.

• Provide, as appropriate, a seamless integration of the Campbell University initiatives into the Durham Tech community and culture;

• Communicate the TOP partnership in appropriate publications;

• Promote the Campbell partnership through paid advertising as appropriate, subject to the availability of funds; and

• Produce printed materials for the partnership as appropriate, subject to the availability of funds.

This Memorandum of Understanding is subject to annual review and may be terminated by either party with a minimum of a sixty days notice. Each entity, Durham Technical Community College (to the extent permitted by the Tort Claims Act G.S. 143-291 et seq.) and Campbell University, agree to hold each institution harmless in the implementation of this partnership.

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Jerry M. Wallace  Date  William G. Ingram  Date
President  President
Campbell University  Durham Technical Community College