

DURHAM TECHNICAL COMMUNITY COLLEGE PLAN OF STUDY

Revised Fall 2021  
5 Semesters

**BUSINESS ADMINISTRATION**  
**Associate Degree (A25120)**

Catalog/Academic Year 2024-2025

**Key to symbols after some courses:**

\* Developmental courses may be required based on college placement and course requisites.

<sup>GE</sup> Fulfills the general education requirements for this degree.

**FIRST FALL SEMESTER**

Term A	Term B	16 Weeks	Course	Hours Class	Hours Lab	Hours Work	Hours Credit	Program Remarks
	X		ACA 122 College Transfer Success	0	2	0	1	
X	X		BUS 110 Introduction to Business	3	0	0	3	
X			CIS 110 Introduction to Computers	2	2	0	3	
X			ENG 111 Writing and Inquiry* <sup>GE</sup>	3	0	0	3	
	X		MAT 143 Quantitative Literacy* <sup>GE</sup>	2	2	0	3	

**FIRST SPRING SEMESTER**

Term A	Term B	16 Weeks	Course	Hours Class	Hours Lab	Hours Work	Hours Credit	Program Remarks
X			ACC 120 Principles of Financial Accounting*	3	2	0	4	
X	X		BUS 115 Business Law I	3	0	0	3	
X	X		BUS 137 Principles of Management	3	0	0	3	
	X		HUM 115 Critical Thinking* <sup>GE</sup>	3	0	0	3	

**SUMMER TERM**

8 Weeks	Course	Hours Class	Hours Lab	Hours Work	Hours Credit	Program Remarks
X	COM 231 Public Speaking* <sup>GE</sup>	3	0	0	3	
X	ECO 251 Principles of Microeconomics* <b>OR</b>	3	0	0	3	
X	ECO 252 Principles of Macroeconomics*	3	0	0	3	
X	PSY 150 General Psychology* <sup>GE</sup>	3	0	0	3	

**SECOND FALL SEMESTER**

Term A	Term B	16 Weeks	Course	Hours Class	Hours Lab	Hours Work	Hours Credit	Program Remarks
	X		BUS 217 Employment Law and Regulations	3	0	0	3	Online
X			BUS 225 Business Finance	2	2	0	3	Online
X			INT 110 International Business	3	0	0	3	Online
X	X		MKT 120 Principles of Marketing	3	0	0	3	
X	X	X	Major Elective				TBD	

## SECOND SPRING SEMESTER

Term A	Term B	16 Weeks	Course	Hours Class	Hours Lab	Hours Work	Hours Credit	Program Remarks
X			BUS 153 Human Resource Management	3	0	0	3	Online
	X		BUS 239 Business Applications Seminar	1	2	0	2	Online
	X		BUS 255 Organizational Behavior in Business <b>OR</b>	3	0	0	3	Online
	X		BUS 270 Professional Development	3	0	0	3	Online
X			CTS 130 Spreadsheet <b>OR</b>	2	2	0	3	
X			DBA 110 Database Concepts	2	3	0	3	
X	X	X	Major Elective				TBD	

MINIMUM SEMESTER HOURS REQUIRED FOR AAS DEGREE

64

**Major Elective** – Minimum of 6 hours credit from the following:

ACC 121, BUS 125, BUS 139, BUS 234, BUS 245, MKT 123, MKT 220, WBL 110 AND WBL 111 (WBL courses must be taken together)

*For additional information about requirements and graduation, please refer to the [Curriculum Program Completion and Graduation](#) policy. Program-specific criteria may be found on the respective [Programs](#) page. For questions about this program, consult the Program Director or an advisor for assistance.*